

Date \_\_\_\_\_

## APPLICATION FOR A LICENSE TO CONDUCT A PRIVATE ACADEMIC SCHOOL OR CLASS

DEBE-647 (6/70) (formerly PIPAS-2)

INSTRUCTIONS: Submit the original of this application with a certified check or money order for \$50.00 payable to Pennsylvania Department of Revenue, to the Bureau of Private Schools and Veterans' Education, Division of Private Academic Schools, Department of Education, Box 911, Harrisburg, Pennsylvania 17126.

Application is made to the State Board of Private Academic Schools for a license to operate or conduct a private academic school or class in accordance with the provisions of the Act of June 25, 1947, P.L. 951, as amended.

**A: GENERAL INFORMATION**

1. Name of School <b>INNISFREE</b>		2. Area Code/Telephone Number <b>717-729-9905</b>	
3. Location	Street	City	Zip Code
	<b>P.O. Box 51</b>	<b>Milanville, Pennsylvania</b>	<b>18443</b>
4. Mailing Address		City	Zip Code
<b>Same</b>			
5. Date School Was Founded <b>9-1-71</b>	6. Is School Now Operating? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		7. Type of School <input checked="" type="checkbox"/> Boarding <input type="checkbox"/> Day

8. If school is owned by an individual or partnership, list name(s) and address of the owner(s). Provide information relative to the integrity, financial responsibility and previous experience, including experience in the administration or operation of an educational program of school, by attaching three letters of reference from responsible persons.

9. If school is owned by an association or a corporation, give name of the association or corporation and the names and addresses of the president and secretary. If an out-of-state owner, he must designate and empower an agent who resides in Pennsylvania to receive legal service. Give name and address of agent, if applicable.

**Innisfree Corporation  
Clyde B. Rue, President  
Bernette A. Rue, Secretary**

10. Give name and title of chief executive officer (director, headmaster, principal, etc.). Provide information relative to the integrity and previous experience, including experience in educational administration, supervision, teaching or any other activity relating to education. (with place and length of service), by attaching three letters of reference from responsible persons.

**Clyde B. Rue, Director \***

**\*Resume included**

11. Has the owner(s) of the school pleaded guilty, entered a plea of nolo contendere, or been found guilty of a crime involving moral turpitude by a judge or jury in any state or federal court?

Yes  
 No

12. Is the owner(s) or any employe of the school addicted to the use of morphine, cocaine, or other drugs having a similar effect?

Yes  
 No

13. If the name of the school does not include the name of the owner(s) has the name been registered in accordance with the provisions of the Fictitious Names Act, the Act of May 24, 1945, P.L. 967, as amended?

Yes  
 No

**Name of school does include name of owner**

14. Attach copies of the contract between the school and student; any bulletin, pamphlet, catalog or prospectus distributed by the school.

**Information would be gained by visiting school; therefore it has not been deemed necessary to have brochures printed. A contract will be forwarded when available.**

**B. FINANCIAL DATA**

1. Estimated Value of:	School Equipment	Real Estate (if owned by school)		Annual Rental (if rented, attach copy of lease)
	\$ 10,000	Land \$ 20,000	Buildings \$ 40,000	

2. List Sources of Income

**pupil charges, net balance from summer camp program, contributions**

3. Charges Per Pupil		Month	Year		Month	Year
	Tuition	15	150	Medical Fees	1	10
	Registration	9	90	Laboratory Fees		
	Room & Board	75	750	Uniform or clothing		
	Luncheon (day pupil)			Other Fees		

4. Annual Income (estimate if a new school) \$ 15,000	5. Annual Expenses (estimate if a new school) \$ 14,000	6. Indebtedness of School \$ 34,500 <i>balance on mortgage</i>	7. Reserve Assets of School \$ 2,000
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8. Are Accurate Financial Records Maintained?  
 YES  NO

9. Name and Address of Bank Where School Has an Account  
**Sullivan County National Bank  
Liberty, New York**

**C. SCHOOL ORGANIZATION**

1. Show anticipated enrollment and age groups served (1-3 4-6, 7-12, etc.) by type of instruction to be given. Indicate groups by: 1 - Adults; 2 - Boys; 3 - Girls; 4 - Boys and Girls.

Designation	Area or Grade	Enrollment	Ages	Group	
Early Childhood Education	Nursery		2		
			3		
			4		
			4		
			5		
Primary	First				
	Second				
	Third				
Elementary	Fourth				
	Fifth				
	Sixth				
Secondary	Seventh				
	Eighth				
	Ninth				
	Tenth				
	Eleventh				
	Twelfth				
Special Education	Aphasic				
	Autistic				
	Brain-damaged *				
	Dyslexia				
	Emotionally Disturbed *				
	Learning Difficulties				
	Mentally Retarded				
	Perception Difficulties				
	Physically Handicapped				
	Remedial Reading				
	Speech Therapy				
	Ungraded		8	6-16	4
	Tutoring	Elementary Fields			
Secondary Fields, including college boards					
Languages					
Speed reading and related fields					
Clinical	Other				
Summer Session					
Other					

Will the school apply for reimbursement under Sections 1376-77, Public School Code for areas marked "\*\*\*\*"?

YES  NO

D. HEALTH -- Applies to schools for children                      school and compulsory school age.

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| <p>1. Is a noon hot lunch served?</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>Is a trained nutritionist in charge of food preparation?</p> <p><input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p> <p>Are snacks served?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> | <p>2. Is there a nap or rest period?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>Are cots provided or what provision is made for naps?</p> <p style="text-align: center;"><b>beds</b></p> <p>For what ages?</p> <p style="text-align: center;"><b>all</b></p> | <p>3. Is there a daily health inspection of children?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>By whom?</p> <p style="text-align: center;"><b>school personnel</b></p> <p>At what hour?</p> <p style="text-align: center;"><b>10 A.M.<br/>3 P.M.</b></p> | <p>4. Is a physician's vaccination or immunization certificate required?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>How are they isolated?</p> <p style="text-align: center;"><b>put in infirmary</b></p> <p>Are children with symptoms of infectious disease isolated?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> |
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| <p>5. Do children of school age receive periodic medical and dental examinations by examiners approved by the Secretary of Health?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> | <p>6. Do employes, including teachers, custodians, cafeteria workers, receive a similar examination?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> | <p>7. Do preschool age children receive periodic physical examination by a licensed Pennsylvania physician? <b>does not apply</b></p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p> |
| <p>8. Is a Red Cross first aid kit provided for emergency use?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p>   | <p>9. Is the kit readily available at all times?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p>   | <p>10. Is a staff member competent to administer first aid in charge of the kit?</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>  |

E. SCHOOL PLANT AND EQUIPMENT

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| <p>1. Is school held in a private home?</p> <p><input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p>                              | <p>2. If yes, has home been remodeled?</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>                    | <p>3. Have household furniture and articles been removed from school rooms?</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>                  |
| <p>4. Are pupils in classes above the first floor?</p> <p><input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p>                   | <p>5. Are pupils housed above the first floor?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> | <p>6. Are there at least two exits from each floor?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p>                               |
| <p>7. Do dormitories of boarding schools have adequate fire escapes?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> |  | <p>8. Is an attendant or nurse on duty during nap periods or sleeping hours?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p>      |
| <p>9. Number of washbowls?<br/><b>1 per bedroom and in bathrooms</b></p>   | <p>10. Number of toilets?<br/><b>3</b></p>   | <p>11. If young children, are fixtures child size? <b>does not apply</b></p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>                     |
| <p>12. If not, are platform or steps provided?</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No</p>                                  |  | <p>13. Do children of opposite sex over six years use separate toilet facilities?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> |

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| <p>15. Size of outdoor play area<br/><b>15 acres</b></p>   | <p>16. Type of surface<br/><b>lawn, asphalt</b></p>  | <p>17. Is play area enclosed?</p> <p><input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p>   |
| <p>18. Number of children using area at one time?<br/><b>all</b></p>   | <p>19. Are there separate play areas for children of different age groups?</p> <p><input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p> | <p>20. Are heating pipes and devices protected?<br/><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p>  |
| <p>21. Are stairs enclosed and with guardrails?<br/><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> |  | <p>22. Is a temperature of 68-72 degrees Fahrenheit maintained in all rooms (except sleeping rooms) when outside temperature is below 68 degrees?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> |

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| <p>23. Are windows, when open for ventilation, equipped with guards or shields to protect room occupants from direct air currents?</p> <p><input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No</p> | <p>24. Are desks and work stations located so students do not face window?</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No <b>work areas movable</b></p> |
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| <p>25. Are light fixtures designed to provide diffused lighting?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> | <p>26. Do desks and work stations have 25 foot candle illumination?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> |
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| <p>27. Have school facilities (including dormitories and living quarters) been approved by The Pennsylvania Department of Labor and Industry, Pennsylvania Department of Health or by the fire marshal? (Schools in Philadelphia, Pittsburgh and Scranton must be approved by the fire marshal) <input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No <b>yes, for camp license</b></p> | <p>If yes, when?<br/><b>1970, 1971</b></p> <p>By whom?<br/><b>Pa. Department of Health</b></p> |
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| <p>28. Do children of opposite sex over six years of age sleep in separate rooms?</p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p> | <p>29. Attach an itemized list of both indoor and outdoor educational equipment. Indicate type and amount.</p> |
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30. Give the following data for all rooms used for school purposes, including regular classrooms, special subject rooms, study halls, libraries, playrooms, gymnasiums, etc. Attach additional sheet if needed.

Purpose of Room	Grades	Length (Ft.)	Width (Ft.)	Height (Ft.)	Window Area (Sq. Ft.)	Maximum Number of Students	Floor (Basement, 1st, 2nd, etc)
classroom A	all						
B	"						
C	"						
D	"						
E	"						
wood shop	"						
leather shop	"						
candle factory	"						
ceramics workshop	"						
photography darkroom	"						
library	"						
art room	"						
science room	"						

F. TRANSPORTATION

1. Is transportation to and from school provided? **does not apply**  
 Yes  No

If yes, does school own and operate its own vehicles?  
 Yes  No

If yes, have vehicles been inspected and approved and operators examined and certified in accordance with Vehicle Code?  
 Vehicles:  Yes  No Operators:  Yes  No

2. Is transportation provided for extra curricular activities?  
 If yes; explain. **vehicles owned by school personnel**  
 Yes  No

3. Specify type of vehicles used, number of pupils transported in each, number adults in each vehicle, and maximum distance transported.  
**VW bus 6 passengers**  
**sedan 3 passengers**  
**sedan 3 passengers**

G. STAFF

1. Administrative and Supervisory Staff.

Name	Position	Experience	Degrees	Certification (Type)
Glyde B. Rue	director,	10 yrs. teaching	BA, MA	math 7-12 permanent
	math instructor	public schools		soc.stud. " "
				elementary K-8 "
				school administr."

2. Teaching Staff — Curricular

Name	Age	Field*	Subjects Taught	1*	2*	3*	4*	5*
Bernette A. Rue	34	E,S	all elem, secondary science	120	5	1	BA, MA	none
Sarita Cordell	45	S	English	164	25	8	BA, MA	Eng. 7-12 perm.
Lenore H. Migdal	34	E,S	school psychologist	20	varies	11	BA, MA	perm. perm.
Frank Ress	23	S	business	0	0	0	BA	none

\* Field: N-Nursery; K-Kindergarten  
 E-Elementary S-Secondary

1-Largest number pupils met daily  
 3-Years teaching experience

2-Number classes met weekly  
 4-Degrees 5-Certification (type)

3. Does any teacher have a teaching load greater than 150 pupil hours daily?  
 Yes  No

4. Does any teacher have more than 25 sixty minute classes or more than 30 fifty minute classes weekly?  
 Yes  No

5. In boarding schools, does any teacher devote more than 20 hours weekly to supervision of dormitories, dining rooms, living quarters, social activities, etc.  
 Yes  No

6. Maximum number of children of the following age or grade groups under direction of one teacher at one time?

2 Year	3 Year	4 Year	5 Year	2-3 Year	3-4 Year	4-5 Year	Grades 1-3	Grades 4-8	Grades 9-12	Other (Specify)
							2	3	3	

H. PROGRAM

1. Length of School Year				2. Hours in School Day				
Date Begins	Date Ends	No. Weeks	No. Days	Nursing	Kindergarten	Grades 1-6	Grades 7-12	Other (Specify)
9-15-71	6-15-72	40	180			6	6	
3. Hour Session Begins		4. Hour Session Ends		5. Are adequate records of individuals and group activities maintained?			6. For grades 1-12 are permanent cumulative records maintained for each pupil?	
9 AM		3 PM		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

7. Explain the purposes of the educational program and how the curriculum is organized.

8. If the school includes one or more grades 1 - 12, indicate the grade level at which instruction in each of these subjects is introduced.

English	Spelling	Reading	Writing	Arithmetic	Geography	U.S. History	Pa. History
5	2	1	1	1	3	4	4
Civics	Safety	Health	Physical Edu.	Laboratory Science	Art	Music	Humane Treatment
6	1	1	1	5	1	1	1

9. All schools must show subjects or activities and requested data for each. Field refers to nursery, kindergarten, elementary, secondary, special pictorial and dramatic art, vocal and instrumental music, dancing, language, tutoring, etc. Grade level, where applicable, refers to grades 1, 2, 3, etc.

Subjects or Activities	Field	Grade Level	No. Classes Per Week	Minutes Per Class	Students in Class
English	E, S	5-12	5	Flexible	all students
Spelling	E, S	2-12	"	"	5 grade & above
Reading	E	1-2	"	"	all above
Writing	E, S	1-12	"	"	all 1 & 2
Arithmetic	E, S	1-12	"	"	all students
Geography	E	3-8	3	"	all 3-8 stud.
U.S. History	E, S	4-12	5	"	all 4-12 stud.
Pa. History	E, S	4-12	3	"	all 4-12 stud.
Civics	E, S	6-12	2	"	all 6-12 stud.
Safety	E, S	1-12	"	"	all students
Health	E, S	1-12	"	"	all students
Physical Education	E, S	1-12	3	"	"
Lab Science	E, S	5-12	5	"	all 5-12 stud.
Art	E, S	1-12	2	"	all students
Music	E, S	"	"	"	"
Crafts, i.e. wood, leather, ceramics	E, S	"	"	"	"
Auto mechanics	E, S	"	"	"	"
agriculture	E, S	9-12 up	"	"	9 & up
					all students

I. AGENTS. Give name, home address and business address of each person, whether employed by the school or operating in his own behalf, who personally solicits any individual within the Commonwealth to enroll in your school.

none

J. COMMENTS. Describe special features of the school not recorded elsewhere on this application. Use additional sheets if necessary.

K.

AFFIDAVIT

This affidavit must be made by the owner, if an individual; by the owners, if a partnership; by the proper officers, if a corporation.

Commonwealth of Pennsylvania

SS

County of Wayne

Clyde B. Rue, Bernette A. Rue, Sarita Cordell, Frank K. Ress being duly sworn

deposes and says that he is the they are officers

of Innisfree Corporation

for which this application for a license is made; that he has read this application; and that the statements therein are true to the best of his knowledge, information and belief.

Subscribed and sworn to before me this

\_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_

L. FOR DEPARTMENT OF EDUCATION USE ONLY

## I Purposes of the educational program

### A. Development of academic proficiency

High teacher-student ratio, extensive library, and a curriculum providing flexibility of schedule and course content all contribute to an intellectually stimulating environment.

### B. Development of responsibility

#### 1. Personal:

- a. Intellectual: discovering what one wants to know, where the resources are, and how to utilize them.
- b. Ethical: searching for the principles underlying ethical values and exerting effort to live in accordance with those values, as contrasted with passive, role parroting of cliches about a code of conduct.
- c. Interpersonal: developing self understanding and communication skills, perception of verbal and non-verbal messages, and clear understanding of the dynamics of one's own personality. Not only do we aim to develop honesty and harmony between individuals, but also the ability to work productively with others.

2. Social: learning to exercise responsibility for becoming well-informed and actively participating in the affairs of the community

C. Development of self-government: As Alfred North Whitehead said in The Aims of Education, "... the valuable intellectual development is self-development". Our aim is to cultivate each student's initiative to become a constructive, active, responsible member of the community.

II Curriculum organization: Human beings all desire to master the skills needed to work in harmony with other people and the environment. Our curriculum is based on the principles of:

- \* A. Maximum responsiveness to individual needs
- B. Encouragement of the confidence to pursue the desired knowledge as far as the individual wants to go
- C. Recognition of the diversity of skills and knowledge that can contribute to welfare of the individual and the community.
- D. The necessity to learn by applying theory and fact to the actual solution of real problems.

\* Maximum responsiveness to individual needs affects the curriculum in that age is irrelevant in determining the subjects an individual will study.

Our program will enable each student to progress at his or  
her own pace, guided but not controlled by the instructor. Each  
student will determine goals in each subject for the term, and will  
formulate a contract with the instructor in accordance with those  
goals.

In addition to the regular course offerings, each student  
will have the option of preparing and presenting an independent  
study project.