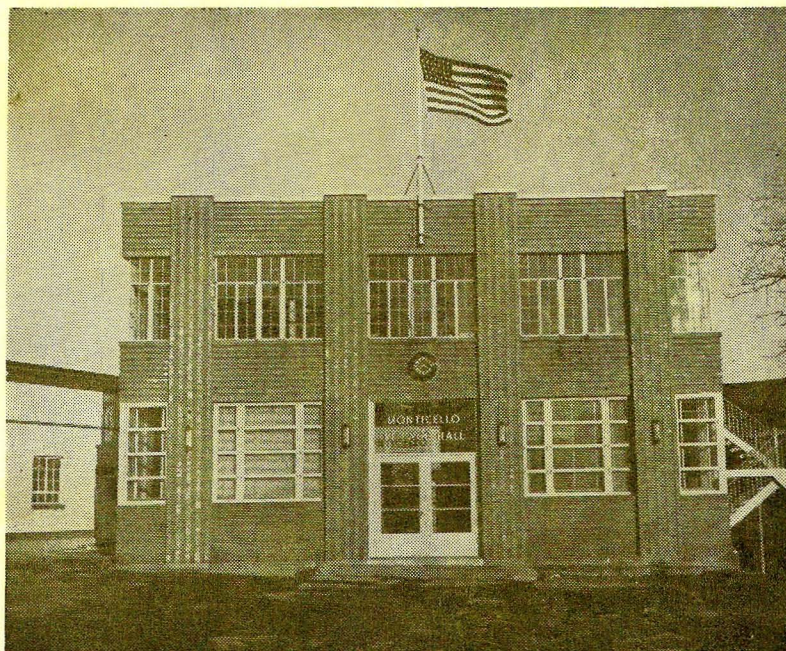


Village of
Monticello, New York



ANNUAL REPORT
OF THE
VILLAGE MANAGER

1955

Village Board of Trustees

Monticello, New York

Gentlemen:

The following pages contain a summary of municipal matters and other pertinent information for the period beginning in August, 1954 to about November 1955. In addition to a digest of the budget for the current fiscal year, there is included some discussion on budgetary items for the fiscal year to come. It is hoped that the review of departmental statistics and programs will give a factual picture of the extent, cost and purpose of municipal services as rendered by our major Village departments.

Also contained herein is a review of our capital projects — those undertaken during the past year and those in the planning stage which can possibly emerge as accomplishments in the next several months. I am confident that this type of annual report is consistent with the general policy of the Trustees of keeping the citizens of Monticello as informed as possible on the affairs of their Village Government.

This report of necessity, cannot contain a detailed account. Our records at the Village Office, are open for anyone's perusal. The Manager's door is always open to any resident of the Village for this or any other purpose.

In retrospect, I believe that we can feel we have achieved a good measure of success in our undertakings of the past year or so. Perhaps most significant among these is that the Council-Manager form of government has been established in our community. The progress achieved during the past year, I can say without reservation, is due to the splendid way in which the community has given understanding and the utmost cooperation to the Board of Trustees and Manager in their tasks. The fact that an up-to-date system of Municipal Government was inaugurated and has been so splendidly received here is a testimonial to the calibre of our citizenry and to their willingness to make a good thing work.

With the past year as a beginning and with the continued application of Council-Manager principles in the formation of policy by the Board of Trustees and the carrying out of that policy by the Manager, we can feel confident that the years to come will result in making Monticello an even better place in which to live and in which to do business.

Respectfully submitted,
THOMAS S. BELMONT
Village Manager

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YOUR MUNICIPAL OFFICIALS

Board of Trustees

Donald C. Block - Mayor

Abe Rosenberg, Acting Mayor	Joseph Block, Trustee
Harold Reynolds, Trustee	Harry Seargent, Trustee
Thomas S. Belmont, Village Manager	

Village Clerk:	Freda A. Pokras
Village Attorney:	Robert S. Lyons
Treasurer:	Edwin G. Motl
Auditors:	Glick & Pickard
Chief of Police:	Jacob Sharoff
Fire Chief:	Donald Pelton
Building Inspector:	Daniel Paver
Superintendent of Public Works:	Russel E. Allen
Consulting Engineer:	Olney Borden, C. E.
Police Justice:	Irving Schwartz
Acting Police Justice:	Emanuel Gellman
Health Officer:	Dr. Morris A. Cohen
Health Inspector:	Samuel Rosenblatt
Water Plant Engineer:	Leslie T. Divine
Sewage Disposal Plant Operator:	Henry Reiping

The Monticello Planning Board

Manuel Bogner, Chairman

Joseph Block	Donald Gipson
Joseph Grubs	Harold Reynolds

The Municipal (Water) Board

Richard Van Etten, Chairman

Clarence Greenwald	Thomas McClernon
Leonard Shapiro	Herbert Weiss

The Sewer Board

Joseph Gersten, Chairman

Irving Salzman	Stephen Contos
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Monticello School Officials

BOARD OF EDUCATION

Donald Gipson, President

Maurice Block

Fred Fielding

Arthur Hindley

Shirley Feldberg

School Attorneys - Wiess and Costa

Superintendent of Schools - Kenneth L. Rutherford

Librarian - Miss Elizabeth Beam

INFORMATION OF SPECIAL INTEREST TO MONTICELLO RESIDENTS

1. Date of Incorporation of Monticello - 1832
2. Population: 1950 - 4225, Latest - 4600 (Est.) Year - 1955
3. Area of Municipality - 1 $\frac{3}{4}$ square miles
4. Elevation - 1600 feet
5. Assessed valuation of Taxable & Personal Property
Current year - \$12,200,718. Last year - \$11,807,480
6. Number of taxable parcels of real property - 1200
7. State Senatorial District, 34th; State Senator Arthur Wicks
(Includes Sullivan, Ulster, Delaware and Greene Counties)
8. State Assembly District - Assemblyman Hyman E. Mintz
(Includes all of Sullivan County)
9. Congressional District, 28th; Congresswoman Katherine
St. George (Includes Sullivan, Rockland, Orange and Delaware Counties)

Elections and Terms of Office

A. County Officials To Be Elected:

<u>Position</u>	<u>Term of Office</u>
County Board of Supervisors (15 Members)	2 Years
County Treasurer	3 Years
County Clerk	3 Years
Commissioner of Public Welfare	3 Years
Sheriff	3 Years
County Judge and Surrogate	6 Years
District Attorney	3 Years

Date of Election: The first Tuesday after the first Monday in November

B. Town Officials To Be Elected:

<u>Town Board of Thompson</u>	
Supervisor	2 Years
Justices (4)	2 Years
Town Clerk	2 Years
Supt. of Highways	2 Years
Assessors (1)	4 Years
Assessors (2)	2 Years
Tax Collector	2 Years

Date of Election: The first Tuesday after the first Monday in November

C. Village Officials To Be Elected:

The Village Board of Trustees	
The Mayor and (4) Trustees	2 Years
Police Justice	4 Years

Date of Election: The third Tuesday in March

Monticello's Council-Manager Government

What it is. How it works.

Since this is the first annual report of the Village Manager, it is perhaps fitting that a brief explanation of the mechanics of the Council-Manager form of government, as well as some of the thinking behind it, be included as an introduction. The term "Council" means Board of Trustees as it exists in Monticello.

Briefly, the main features of Council-Manager government are: a small council elected at large on a non-partisan ballot determines all municipal policies which are not set forth in a charter itself, adopts ordinances, votes appropriations and is required to appoint a chief executive officer called a Village Manager. The Council is the governing body of the Village and the Village Manager is its agent in carrying out the policy which it determines. It is definitely understood that the Council deals with administration only in a formal manner through the Village Manager, and that administrative functions are at no time delegated to committees or individual members of the Council.

The Village Manager, the head of the administrative branch, is appointed by the Council as a whole. The exercise of administrative authority is concentrated in this appointed executive who is accountable to the Council. The Manager provides the Council with information which enables it to determine municipal policies advises the Council in matters of policy if the Council so desires, and executes the policy determined by the Council. He introduces the best principles of advanced administrative organization in practice and is held responsible for the proper coordination of all administrative activities under his direction.

Principle Duties of the Village Manager

Generally the duties of the Village Manager are:

1. To see that all laws and ordinances are enforced.
2. To exercise control over all departments and in accordance with Civil Service regulations appoint, supervise, and remove department heads and subordinate employees of the Village.
3. To make such recommendations to the Trustees concerning the affairs of the Village as may seem to him desirable.

4. To keep the Board of Trustees advised of the financial condition and future needs of the Village.
5. To prepare and submit the annual budget to the Board of Trustees.
6. To prepare and submit to the Board such reports as may be required by that body.
7. To keep the public informed through reports to the Village Board regarding the operations of the Village Government.
8. To perform such other duties as may be prescribed by charter or required of him by ordinances or by resolutions of the Board of Trustees.

Monticello's Subsidiary Boards

The Monticello Board of Trustees is empowered by law to appoint secondary or subsidiary boards to assist the trustees in the broad responsibility of setting policy as to what shall and shall not be done in the Village in the current year and in the several years to come. These boards can be for a special purpose or appointed permanently to receive projects referred to them from time to time for study by the Village Board of Trustees.

There are three such permanent boards in Monticello appointed by the Board of Trustees. They are: Monticello Planning Board, Monticello Municipal (Water) Board, and the Monticello Sewer Board.

MONTICELLO PLANNING BOARD

The Monticello Planning Board is the newest of the three subsidiary boards, which is vested with definite and important responsibilities. The five members on the board function both as a zoning commission and planning board as authorized under Village law. In the realm of planning, the board functions in an advisory capacity to the Village Board and Manager, receiving projects referred to it for recommendations and study. In matters of zoning, however, the Planning Board has final jurisdiction. Once a zoning ordinance has been adopted as prepared by the Planning Board and adopted by the Village Board, then the Planning Board has the first and final say in the interpretation and application of the zoning ordinance. In matters of annexations, the Planning Board is required by law to receive and approve all plots, that is the layout of streets and lot plans in the proposed area for annexation. No area proposed for annexation or already within the Village may be developed without the approval of the Planning Board.

The five members of the Planning Board consist of two trustees and three other members appointed by the Board of Trustees as a whole. The two trustees are appointed by the Mayor to serve for the duration of his term, while the remaining three members are appointed for terms of three years.

THE MUNICIPAL BOARD

The Municipal Board of this Village has as its special purpose the formulation of policy governing the Monticello Water Works. In May of last year, this board was empowered to audit its own accounts and to approve its own budget categories prior

to adoption by the Village Board. Questions as to whether or not to extend present water service facilities, water rates, expanding present water supply are among those referred to the Municipal Board by the Board of Trustees for determination.

The five members on this board are appointed for terms of five years.

THE SEWER BOARD

The third permanent special purpose board in the municipal government is the Sewer Board. Again, the function of this board is to deliberate on particular problems or questions referred to it by the Board directly or by the Manager for study and recommendations. The Sewer Board ponders questions referred to it concerning the modification or extension of sewage disposal service within and outside the Village as well as any related problem which could receive the benefit of study by this board.

The Sewer Board is a three member board appointed by the Village Board of Trustees for terms of three years.

OTHER SPECIAL BOARDS OR COMMITTEES

The Mayor may from time to time choose to appoint special committees, such as a parking committee or a flood control committee to work with the Manager to study a particular pressing problem and then dissolve them when the project or study is completed.

It is through these boards and committees that the Village Board and Manager are able to secure the sound, broad thinking on the many phased problems that occur in the every day life of a village government. It is through the collective thinking of all those sharing in the process of municipal government that projects emerge from ideas to accomplished fact to the benefit of our entire community. The gentlemen who serve on these boards are to be thanked by us all for giving so unstintingly of their time, effort, and particular know how.

LEGISLATION

ORDINANCES

- | | <u>Date of Adoption</u> |
|--|-------------------------|
| I. Appointment of Building Inspector | Jan. 11, 1955 |
| Building Inspector to be appointed and to administer and enforce State Building Construction Code as set forth in Article 18 of the Executive Law and administer and enforce all other building regulations applicable to the Village of Monticello. Application for building permits to be filed with Building Inspector. | |
| II. Hacking Ordinance Amendment | June 21, 1955 |
| Number of licenses limited to 23. Taxis to operate only from designated hack stands or locations approved by Board of Trustees. Annual inspection required by recognized automobile mechanic doing business required by recognized auto-certificate of compliance, signed by such Inspector, to be filed with Village Clerk on or before June 1st of each year. | |
| III. Sign Ordinance | Oct. 11, 1954 |
| Prohibiting attachment of signs to Village poles. | |
| IV. Sign Regulation Amendment | June 21, 1955 |
| Maximum extension from building or over sidewalk or street 18"; no part to be less than 10' above pavement.
Building Inspector to investigate all applications to erect, replace or make structural changes to signs and to report to Village Manager his recommendation for issuance of permit.
Sign permits to be issued at the direction of Village Manager and upon payment of \$1.00 license fee.
Insurance coverage to be carried by any person or firm installing or changing sign or causing such installation or change, with limits of minimum of \$25,000 for each person and \$50,000 for each accident, and naming Village of Monticello as the insured. Copy of such insurance policy to be filed with Village Clerk. | |
| V. Sidewalk Ordinance Amendment | Dec. 13, 1954 |
| Approval of Village Engineer required for sidewalk construction - to determine line and grade. | |
| VI. Sidewalk Ordinance Amendment | Dec. 13, 1954 |
| Submission of specifications and cost estimates for sidewalk construction required to accompany requests that Village pay part of cost. | |

VII. Sewer Connections

Aug. 9, 1954

Proper connections to public sewer required. (Also to be equipped with back water trap where public sewer connects with building sewer line.)

Major Board Resolutions of 1954-55

1. September, 1954 - A Resolution adopted by the Board of Trustees requires a 3-day minimum deadline before regular meeting of Village Board for any matter to be placed on agenda of the Board for that meeting.

2. September, 1954 - Requires all orders for purchases for Village Departments in excess of \$15.00 to be countersigned by the Village Manager.

3. TAX MAP AUTHORIZED

November, 1954 - The Village Board authorized the expenditure of \$5,000 maximum for the preparation of a tax map for Monticello. This map will show every parcel of taxable property drawn to scale and indicated thereon will be commercial, industrial and residential properties. At the writing of this report this project is about 40% complete. When this map is completed, it will be used as a basis for a re-valuation of assessments for the Village. Very possibly a firm specializing in assessments will be called upon to do the re-evaluating.

4. PLANNING BOARD CREATED

December, 1954 - The Village Board in accordance with Section 179 of the Village Law created the Monticello Planning Board. Membership and function of this Board is discussed elsewhere in this report.

5. MONTICELLO BUILDING CODE ESTABLISHED

January 11, 1955 - The Village Board adopted a comprehensive code for the Village of Monticello. This Building Code was prepared by the State of New York after years of research and covers multiple dwellings, one and two family units as well as commercial buildings. The Office of Building Inspector was also created by the Board.

6. MONTICELLO BECOMES PARTICIPANT IN COUNTY MUTUAL SELF-INSURANCE PLAN

February, 1955 - The Village Board acted to make Monticello a participant in the Sullivan County Self-Insurance Plan. This insurance covers Workmen's Compensation claims that may

arise from any disability resulting to a Village employee while performing his duties. The savings to the Village because of this action amounted to \$4900.

7. NEW MUNICIPAL PARKING LOT AUTHORIZED

June, 1955 - The Village Board authorized the issue and sale of \$190,000. serial bonds to finance the purchase of land and necessary improvements thereupon for the construction of a municipal parking lot off North Street to accommodate about 200 vehicles. This lot will be metered and the proceeds derived therefrom will pay the yearly cost of amortizing the bonds.

8. NEW MUNICIPAL CENTER ESTABLISHED AND PURCHASED

June, 1955 - By action of the Village Board the Rifkin Property at Pleasane Street and Broadway was authorized for purchase and conversion into a Municipal Center to include all Village departments, Village Hall and an Information Center to be operated by the Chamber of Commerce. This proposition was voted upon in July and approved by the people.

9. NEW FISCAL YEAR ESTABLISHED FOR VILLAGE GOVERNMENT OPERATIONS

July, 1955 - The Village Board adopted a resolution establishing a new fiscal year for the Village, beginning on August 1st of each year and extending to August 1st of the following year. Heretofore the fiscal year had begun on March 1st while the tax collection period began on August 1st necessitating much short term borrowing and extra bookkeeping as well as interest costs. The beginning of the new fiscal year will coincide with the beginning of the tax collection period in August.

10. STORM SEWER EXTENSION AUTHORIZED

August, 1955 - The Village Board authorized a storm sewer project running from the new Municipal Parking Lot to the existing storm sewer on Pelton Street. This project will not only drain the parking lot but will service the entire Broadway area enroute to Pelton Street resulting in the alleviation of flooding in the area.

11. SPECIAL FLOOD CONTROL COMMITTEE

September, 1955 - Mayor Block appointed a special Flood Control Committee to work with the Village Manager in preparing short range and long range measures to prevent and better to control flooding which might ensue from the heavy rains in the area.

Assessments and Taxation

The cost of operating the Village government is met primarily from the real property tax levy. The Water Department meets expenses with water rent receipts and the cost of maintaining a sewage disposal system is offset with sewer rental charges. All other Departments, Police, Fire, Public Works including Highway and Sanitation Divisions, Administration, and buildings and grounds are operated with monies derived from real property taxes, revenue from State and Federal aid and special services by Village Departments.

In past years assessments by local assessors on properties were based approximately on 50% of market value for older structures and 60% of market value for newer buildings.

Village and State officials both have taken steps to establish a more realistic basis for assessment in Monticello and to equalize evaluations.

TAX MAP AND BOARD OF ASSESSORS

A fundamental need in the assessment of property is a tax map of the Village showing every parcel of real property drawn to scale with code, so as to indicate whether it is used for residential commercial, or industrial use.

A tax map of Monticello was begun in December 1954, and is about 50% completed at this time.

The State Department of Audit and Control has advised the Village Board that Monticello as a second class village must have a separate board of assessors. Accordingly the Trustees will create such a board to function sometime before the Completion of the next assessment roll, due in April, 1956.

EQUALIZATION RATE

The State Tax Equalization Board sets an equalization rate for each municipality and town in the State. This equalization rate is important because it helps determine our debt and tax limits. The village tax limit is two per centum of the average total assessed valuation; the debt limit is seven per centum of the average evaluation over a five year period.

The equalization rate is in effect the state's determination of what real property as a whole is worth in any village as compared with evaluations made by local assessors. The Monticello

equalization rate was changed from 100% to 65% in 1955. The effect of the change was to increase the borrowing power by 35%.

Below is a table of comparison for 1954 and 1955 in assessments, tax rates, and effect of equalization rate change on our debt limit:

Year	Total Ass. Val.	Tax Rate Per \$1,000	Equali. Rate	Limit on Possible Indebtedness
1954	11,807,480.00	\$17.95	100%	778,498.53
1955	12,200,718.00	\$16.59	65%	906,391.01
Increase or Decrease	+393,238.00	-.90	35%	+127,892.48

Because of the additions in assessed valuations to the Village tax roll in 1955, the tax rate reduction resulted in a reduction of \$6,520.00 in the current Village budget.

STATEMENT OF VILLAGE INDEBTEDNESS

This statement of Village indebtedness includes all borrowings in the three major Village accounts, Corporation, Water, and Sewer. In the course of the past two years, total Village debt was increased primarily as follows: \$330,000 for Water Works and Water Distribution Improvement; \$190,000 for a Municipal Parking Lot; and \$105,000 for the acquisition of buildings for the new Village Center. (The cost of alterations to the Center Buildings was met by receipt of \$51,000 from sale of old Fire House.)

It is important to note that of these new obligations, two, the Parking Lot and the Water Works improvement project, are in the "Self-Liquidating" category, meaning that parking meter receipts and water charges will pay for the amortization of the bonds. As such, the total of \$520,000 cost for the two projects is not charged against our debt limit. Only borrowings that must be offset with tax monies are chargeable to the debt limit.

NET COST OF MUNICIPAL CENTER

The cost of purchasing the Rifkin property on Pleasant Street and Broadway to house all Village Departments was \$105,000.00, \$6,000 of which according to Local Finance Law must be a capital note. The remaining \$99,000 will be a bond issue and be

amortized over a 25 year period. The annual cost will be \$3,000 to \$4,500 per year, according to a schedule submitted by the Government Statistical Bureau. The saving of \$1,200 in rental for former Village Office space, rent to the Village of a minimum of \$2,500 for the Village Garage at Waverly Avenue, plus savings from operations at a central location will cancel out the cost of amortizing the cost of the buildings insofar as future budgets and taxes are concerned.

Below is summary debt statement of the Village as of August 31, 1955.

Total Inclusions	\$1,308,192.50	Debt Limit	\$906,391.01
Less		Less	
Total Exclusions	612,642.00	Net Indebtedness	695,550.00
<hr/>		<hr/>	
Total		Contracting	
Net Indebtedness	695,550.00	Debt Margin	210,841.01
<hr/>		<hr/>	

The amortization of debt, excluding interest cost, was at the rate of \$93,475.00 per year in 1955 for all departments — Corporation, Water and Sewer.

THE MUNICIPAL BUDGET

Monticello's Village budget has three main categories. The first and major one being the corporation account, embracing all Village services and general government, excepting water and sewer. The second category is the water account kept separate for the purpose of maintaining a financial balance in water department revenues, from water meter sales of water, and expenditures in water works expansion and maintenance. The third is the sewer account, kept as a separate account so that sewer income from sewer rentals and expenditures for sewer plant expansion and maintenance can be kept in balance.

This year the Village adopted an entirely new budget system prescribed by the State Department of Audit and Control. With this budget system went a new comprehensive accounting system, which is also now in use. By the use of these new budget and accounting systems, all Village revenues are categorized with code numbers for each expenditure and revenue item.

At the end of each month the Village Treasurer submits a report to the Manager on the expenditures of the past month. By checking these expenditures for the month against unexpended balances in each account, the Manager obtains a picture of the financial status of Village departments. When it comes time to prepare a new budget, he can determine what will be needed in the year to come and also what additional funds might be needed to cover particular improvements in the way of facilities or departmental services.

NEW FISCAL YEAR BEGINNING IN 1956

The fiscal year in Monticello has in the past, including the current year, begun on March 1, and ended with the last day of February. The tax collection period for Monticello has been from August 1, through September 1, of the same year. This has resulted in routine borrowing on tax-anticipation notes to cover Village obligations from March to August 1, when the tax moneys came in. With this borrowing, of course, went an interest expense.

This situation was not only true in Monticello but also with most of the Villages throughout the State. For this reason, the State Department of Audit and Control has ordered that the beginning of all fiscal years for Villages in New York State coincide

with the first day of tax collections. This, the State Department ordered, must be done no later than 1956.

What does this mean for Monticello? Our tax collection period beginning on August 1, is a practical one, since our industry is seasonal and it is most convenient for people to budget their tax payments so that they would fall during or after the summer season. Accordingly, Monticello chose to have its fiscal year moved up from March 1, to August 1. In 1956, therefore, our fiscal year will begin on August 1, the same date when tax collections begin, and run through July 31, 1957.

This change in our fiscal year, however, does present us with a problem. With our fiscal year beginning on August 1, next year, we will have the period from March 1, to August 1, to finance separately. We cannot borrow money against anticipated tax receipts because the tax money received in August will pay for the entire year. The State Department of Audit and Control is only too aware of this difficulty for Monticello and all other Villages making the change. Villages will have anywhere from three to five months to finance through some other means.

The State Department of Audit and Control, therefore, presented three plans, any of which the Village could choose to meet this problem. One was that the Village could levy a special tax to pay for this interim-budget. Another was that the Village could increase taxes over an indefinite period of time. And the third was that the Village could authorize a bond issue to be paid over a five-year period to cover the interim-budget. The Monticello Board of Trustees has elected to choose the last plan. That is to issue bond obligations which the Village will amortize over the given five-year period. This means that for five years, beginning with 1957, the Village will have an additional debt service obligation to amortize this bond issue. It is anticipated that this additional expenditure can be met in our next several budgets without any reflection in an increased tax rate. It may mean, however, that some further sizeable tax reductions may be forestalled. This, of course, cannot accurately be predicted until the next official budget is prepared sometime in May, 1956.

THE VILLAGE BUDGET

1. GENERAL FUND RECEIPTS	1954 - 55	1955 - 56
	(last year)	(current)
General property taxes		
Current	\$206,532.13	\$202,410.91
Delinquent (current & prior years)	7,185.74	7,371.23
Interest and Penalties	2,400.00	2,940.00
Civilian Defense & Veterans Housing	9,500.00	
Licenses	1,050.00	1,150.00
Permits		400.00
Revenue from State and other Agencies	15,669.00	16,369.00
Fines and Forfeited Bail	6,500.00	8,563.80
Parking Meter Fees	17,500.00	16,800.00
Fire Protection & Other Services to Other Govts.	2,812.50	7,000.00
Insurance Recovery		800.00
Transfer from Other Funds	1,500.00	2,100.00
Sale of Village Property		400.00
Miscellaneous	298.80	340.00
Refuse & Garbage Coll. (with arrears)	6,000.00	9,500.00
Balance From Previous Year	4,985.47	4,837.46
TOTAL	281,933.64	280,982.45
2. WATER FUND RECEIPTS		
Metered Sales - Current	71,523.00	73,947.17
Metered Sales - Arrears	21,377.07	20,041.44
Other Charges - Taps	2,000.00	2,171.00
Other Charges - Assessments		845.96
Unused Capital Funds	1,310.50	1,300.00
Miscellaneous (comp. for loss)		1,400.00
Balance from Previous Year	754.06	2,416.79
TOTAL	96,969.63	102,122.36
3. SEWER FUND RECEIPTS		
Sewer Rentals Resident	42,642.02	43,958.48
Sewer Rentals - Non-Resident	6,700.00	5,198.75
Other Charges - Taps	200.00	300.00
Other Charges - Assessments		1,170.39
Sewer Rental - Arrears	1,754.00	2,016.00
Unused Capital Fund	213.57	
Balance from Previous Year	741.00	826.38
TOTAL	52,250.59	53,470.00

THE VILLAGE BUDGET

APPROPRIATIONS - CORPORATION

Cost of operations and services exclusive of salaries
(an analysis of salaries appears separately)

GENERAL	1954 - 55 previous year	1955 - 56 Current Year
Assessors	300.00	150.00
Auditors	1,200.00	1,200.00
Village Office - Telephone	250.00	275.00
Village Office - Equipment & Materials	900.00	1,510.00
Election Expenses	350.00	300.00
Parking Area Rentals	2,800.00	1,250.00
Misc. Contingency Accounts	550.00	925.00
Multiple Dwelling Inspections	1,000.00	
Veterans Housing	1,600.00	
Taxes on Village Property	180.83	
Refunds	500.00	
Planning Board Expenses		3,000.00
Routine Legal Expenses	1,500.00	1,000.00
Insurance	18,000.00	11,500.00
Municipal Ass'n., Dues		155.00
Payment to State Retirement Syst.	13,000.00	13,400.00
Celebration and Concerts		500.00
Auto and Truck Gasoline	3,000.00	4,350.00
Youth Agency - Other Expenses	1,000.00	1,000.00
Publicity Expenses - Chamber of Commerce		900.00
Publicity Expenses Printing	1,000.00	816.07
Village Hall Services		
Village Hall Repairs & Painting	1,000.00	1,040.00
Village Office Rental	1,000.00	1,080.00
Village Hall Electric		505.00
Custodial		420.00
TOTAL	49,130.83	45,276.07
FIRE DEPARTMENT		
Equipment and Repairs	1,000.00	2,000.00
Fire Hose		1,000.00
Rubber coats, boots, helmets		400.00
Fire Extinguishers	1,500.00	125.00
Miscellaneous Expenses		300.00
Telephone		135.00
Fuel	1,400.00	1,400.00
TOTAL	3,900.00	5,360.00

<u>POLICE DEPARTMENT</u>	<u>1954-55</u>	<u>1955-56</u>
Equipment	3,250.00	325.00
Repairs	1,200.00	500.00
Uniforms - Auxiliary Police		500.00
Supplies - Miscellaneous	1,200.00	130.00
Telephone		388.00
Parking Meter Repairs	300.00	560.00
TOTAL	5,950.00	2,403.00

Public Works Department - Highway Div.

Repairs and Maintenance	4,000.00	1,200.00
Supplies & Gen. Street Maintenance	8,000.00	21,565.45
Other Supplies & Expenses	2,000.00	513.00
Fuel - Garage		500.00
Sidewalk Allowance	1,000.00	800.00
Telephone		121.00
Snow Removal		1,000.00
Street Lighting	14,000.00	10,800.00
Electricity		192.00

Public Works Dept. - Sanitation Div.

Sanitation Equipment	2,800.00	1,000.00
Sanitation Incinerator Maintenance	1,200.00	400.00
Other Expenses	350.00	
TOTAL	33,350.00	38,091.45

Public Health Expenses

Miscellaneous Expenses		150.00
Vital Statistics Registrar	250.00	250.00
TOTAL	250.00	350.00

DEBT REDEMPTION

Serial Bonds		
Village Garage	2,000.00	2,000.00
Machinery	5,000.00	5,000.00
Street Improvement (1948)	9,000.00	9,000.00
Wheeler St. Storm Sewer	2,000.00	2,000.00
Fire Truck	2,000.00	2,750.00
TOTAL BOND RED.	20,000.00	20,750.00

CAPITAL NOTES

Street Improvement	17,500.00	17,500.00
Sweeper		4,000.00

	<u>1954-55</u>	<u>1955-56</u>
Village Garage	750.00	750.00
Pay Loader - Public Works	3,470.15	3,470.15
Police Cars (3 Notes Total)	812.50	2,568.50
Rupp Condemnation Proceedings (new)		
Truck Public Works (new)		
TOTAL	<u>22,532.65</u>	<u>29,281.15</u>
 <u>TOTAL CAPITAL NOTE REDUCTION</u>		
Interest on Bonds		
Interest on Capital Notes	4,822.85	2,638.57
Interest, Bond Anticipation Notes		450.86
Interest, Budget Notes		
Interest, Tax Anticipation Notes	270.00	150.00
Interest Revenue Anticipation Notes		
TOTAL INTEREST	<u>5,092.85</u>	<u>3,239.23</u>
TOTAL DEBT SERVICE	<u>47,625.85</u>	<u>52,270.38</u>
TAX ANTICIPATION NOTE	<u>10,000.00</u>	<u>15,000.00</u>

*Includes Transfer From Capital Improvement Funds

**Includes All Village Department Electricity

THE VILLAGE BUDGET
APPROPRIATIONS - WATER ACCOUNT
 (Exclusive of Salaries)

	1954 - 55	1955 - 56
	Previous Year	Current Year
Water Dept. Pump Station		
Repairs and Maintenance	5,620.17	4,000.00
Pump Station - Supplies - Chemicals	14,578.41	4,400.00
Pump Station - Other Supplies		5,300.00
Pump Station - Electric	6,462.88	4,000.00
Pump Station - Fuel	5,290.00	4,650.00
Administration Printing		200.00
Administration - Telephone	153.33	195.00
TOTAL	32,104.79	22,745.00
Water Dept — General		
General Insurance	2,100.00	1,500.00
General Postage and Billing		300.00
General Legal Expenses		2,000.00
Taxes on Village Property	500.00	337.36
General Rent - Kiamasha Sewer		1,200.00
Payment to Retirement System		2,000.00
Percentage Down Payment on Bond Issue	750.00	
Other Expenses	1,000.00	
TOTAL - GENERAL	4,350.00	7,337.36
Debt Redemption - Serial Bonds		
St. John St. Water Ext. (1952)	1,000.00	1,000.00
Water Works Re-Financing Bonds (1953)	2,000.00	2,000.00
Water Works Improvement (1955)		10,000.00
Hillside Ave. Water Ext. (1952)	2,000.00	2,000.00
Pine Hill Water Ext. (1950)	2,000.00	2,000.00
Pine Hill Water Ext. (1950)	2,000.00	2,000.00
Nelshore Dr. Water Ext. (1947)	500.00	500.00
Filtration Plant Improvement (1950)	2,000.00	2,000.00
TOTAL BONDS	11,500.00	21,500.00
Debt Redemption- Cap. Notes - Truck		
(1953)	1,375.00	1,375.00
Colonial Road Extension		1,250.00
Revenue Anticipation Note	16,160.00	10,000.00
TOTAL	17,590.00	12,625.00
General Interest on Bonds	3,513.00	7,968.50
General Interest on Notes	400.00	152.50
TOTAL	3,913.00	8,121.00

THE VILLAGE BUDGET
APPROPRIATIONS - SEWER ACCOUNT
 (Exclusive of Salaries)

	1954 - 55 Previous Year	1955 - 56 Current Year
Maintenance & Repairs Plant	3,500.00	3,450.00
Supplies - Chemicals	2,700.00	1,800.00
Telephone		100.00
Electric	4,500.00	3,700.00
Fuel	600.00	750.00
Insurance	500.00	780.00
TOTAL OPERATING EXPENSES	4,800.00	10,580.00
 <u>Debt Redemption</u>		
Sewer Extension (1941)	1,500.00	1,500.00
Sewage Disposal Plant (1950)	12,000.00	13,000.00
Hillside Ave. Sewer Ext. (1952)	3,000.00	3,000.00
Nelshore Dr. - Gipson St. etc. (1954)		
Sewer Assessment Bonds (1941)	400.00	400.00
Nelshore Dr. Sewer Ext. (1952)	500.00	
TOTAL BONDS	16,900.00	17,900.00
Cap. Note - Waverly Ave. Sewer	2,000.00	2,000.00
Cap. Note - Nelshore Dr. Deficit	793.99	700.00
TOTAL CAP. NOTES	2,793.99	2,700.00
Interest on Bonds	8,250.00	7,866.00
Interest on Notes	30.00	224.00
TOTAL	8,280.00	8,090.00
TOTAL DEBT REDEMPTION	27,973.99	28,690.00
REVENUE ANTICIPATION NOTE	3,000.00	3,000.00

SCHEDULE OF SALARIES AND WAGES - ALL FUNDS

GENERAL FUND

TITLE AND NUMBER (OF PERSONS)	1954 - 55 TOTAL APPO.	1955 - 56 TOTAL APPO.	GENERAL FUND	SEWER FUND	WATER FUND
Board of Trustees					
Police Justice	1,380.00	1,380.00	1,380.00		
Actg. Police Justice	600.00	600.00	600.00		
Village Manager	5,000.00	7,000.00	7,000.00		
Stenographer		1,620.00	1,400.00		220.00
Village Treasurer	1,399.00	1,400.00	800.00		600.00
Village Clerk	4,160.00	4,160.00	3,310.00		850.00
Deputy Village Clerk	2,600.00	1,500.00	1,070.00		430.00
Village Assessors					
Village Attorney	3,300.00	2,000.00	2,000.00		
Planning Board					
TOTAL	18,439.00	19,660.00	17,560.00		2,100.00
Fire Department					
Fire Driver (with Quarters)	3,009.50	3,280.00	3,280.00		
Fire Driver (with Quarters)	3,309.80	3,480.00	3,480.00		
Fire Driver (Vacancy)	2,568.00	2,550.00	2,560.00		
TOTAL FIRE	8,887.30	9,310.00	9,310.00		
Police Department					
Chief	6,455.80	6,500.00	6,500.00		
Sergeant	4,559.88	4,200.00	4,200.00		
Sergeant	4,559.88	4,880.00	4,880.00		
Patrolman	4,310.02	4,420.00	4,420.00		
Patrolman	4,310.02	4,420.00	4,420.00		
Patrolman	4,310.02	4,420.00	4,420.00		
Patrolman	3,744.00	4,200.00	4,200.00		
Patrolman	3,380.00	4,020.00	4,020.00		
Patrolman	4,310.00	4,420.00	4,420.00		
Part Time	1,521.00	1,677.00	1,677.00		
Part Time	650.00	710.00	710.00		
Part Time	600.00	600.00	600.00		
TOTAL POLICE	42,710.82	44,467.00	44,467.00		
PUBLIC WORKS EMPLOYEES					
Superintendent	4,704.00	5,200.00	5,200.00		
Street Maintenance					
Dept. Supt. & M E O	4,100.00	4,500.00	4,500.00		

TITLE AND NUMBER OF PERSONS	1954 - 55 TOTAL APPO.	1955 - 56 TOTAL APPO.	GENERAL FUND	SEWER FUND	WATER FUND
M E O	3,380.00	3,540.00	3,540.00		
M E O	3,380.00	3,540.00	3,540.00		
M E O	3,120.00	3,540.00	3,540.00		
M E O	3,380.00	3,540.00	3,540.00		
M E O	3,380.00	3,540.00	3,540.00		
Utility Man		2,190.00	2000.00		1,900.00
Automotive Mechanic					
TOTAL HIGHWAY	25,564.00	31,360.00	29,460.00		1,900.00
Refuse Coll. & Disposal					
M E O	3,276.00	3,540.00	3,540.00		
M E O	3,380.00	3,540.00	3,540.00		
Laborer	3,380.00	3,540.00	3,540.00		
Laborer	3,380.00	3,540.00	3,540.00		
Incinerator Attendant					
Feeder					
Seasonal	2,160.00	2,200.00	2,200.00		
TOTAL SANITATION	22,336.00	23,440.00	23,440.00		
SEWER FUND					
Sanitary Sewers					
Plant Operator	4,524.00	5,160.00		5,160.00	
Assn't Pl. Op.	3,484.00	3,640.00		3,640.00	
Trainee		2,400.00		2,400.00	
TOTAL SEWER	8,008.00	11,200.00		11,200.00	
WATER FUND					
Plant Operator	5,174.00	5,374.00			5,374.00
Assn't Pl. Op.	4,199.00	4,200.00			4,200.00
Laborer	4,030.00	4,200.00			4,200.00
Water Maint. Frm.	4,753.00	4,080.00			4,080.00
Water Maint. Man	4,004.00	4,020.00			4,020.00
Water Maint. Man	3,744.00	4,020.00			4,020.00
TOTAL WATER	25,909.00	25,894.00			25,894.00
GENERAL FUND					
Health Officer	1,350.00	750.00	750.00		
Inspector	1,000.00	1,000.00	1,000.00		
Registrar Vital Statistics	250.00	250.00	250.00		
Auditors	1,200.00	1,200.00	1,200.00		
TOTAL SALARIES	155,653.92	168,531.00			
GENERAL FUND			127,437.00		
SEWER FUND				11,200.00	
WATER FUND					29,894.00

SCHEDULE OF SALARY RANGES

VILLAGE OF MONTICELLO

Classification	Beginning Salary	Maximum	No. of Equal Yearly Increm
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DEPARTMENT OF PUBLIC WORKS

Superintendent	4,740.00	5,200.00	2
Dep. Supt.	4,200.00	4,660.00	2
Motor Equipment Oper.	3,380.00	3,640.00	2
Laborer	3,274.00	3,540.00	2
Feeder (incinerator)	3,274.00	3,540.00	5

POLICE DEPARTMENT

Patrolman	3,820.00	4,420.00	3
Sergeant	4,680.00	5,080.00	2
Chief	5,700.00	6,500.00	3

FIRE DEPARTMENT

Fire Driver	3,400.00	4,020.00	3
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ADMINISTRATIVE

Village Clerk	3,600.00	4,160.00	2
Deputy Clerk-Stenographer	2,820.00	3,120.00	2

WATER DEPARTMENT

Water Maint. Frm.		4,380.00	2
Wat. Maint. Man	3,620.00	4,020.00	2
Ch. Wat. Pl. Op. (plus living quarters)	4,774.00	5,374.00	3
Wat. Pl. Op.	3,630.00	4,030.00	2

SEWER DEPARTMENT

Chief Plant Operator	4,560.00	5,160.00	3
Assistant Plant Operator	3,120.00	3,640.00	3
Plant Trainee	3,120.00		

DEPARTMENTAL SUMMARIES

ADMINISTRATIVE

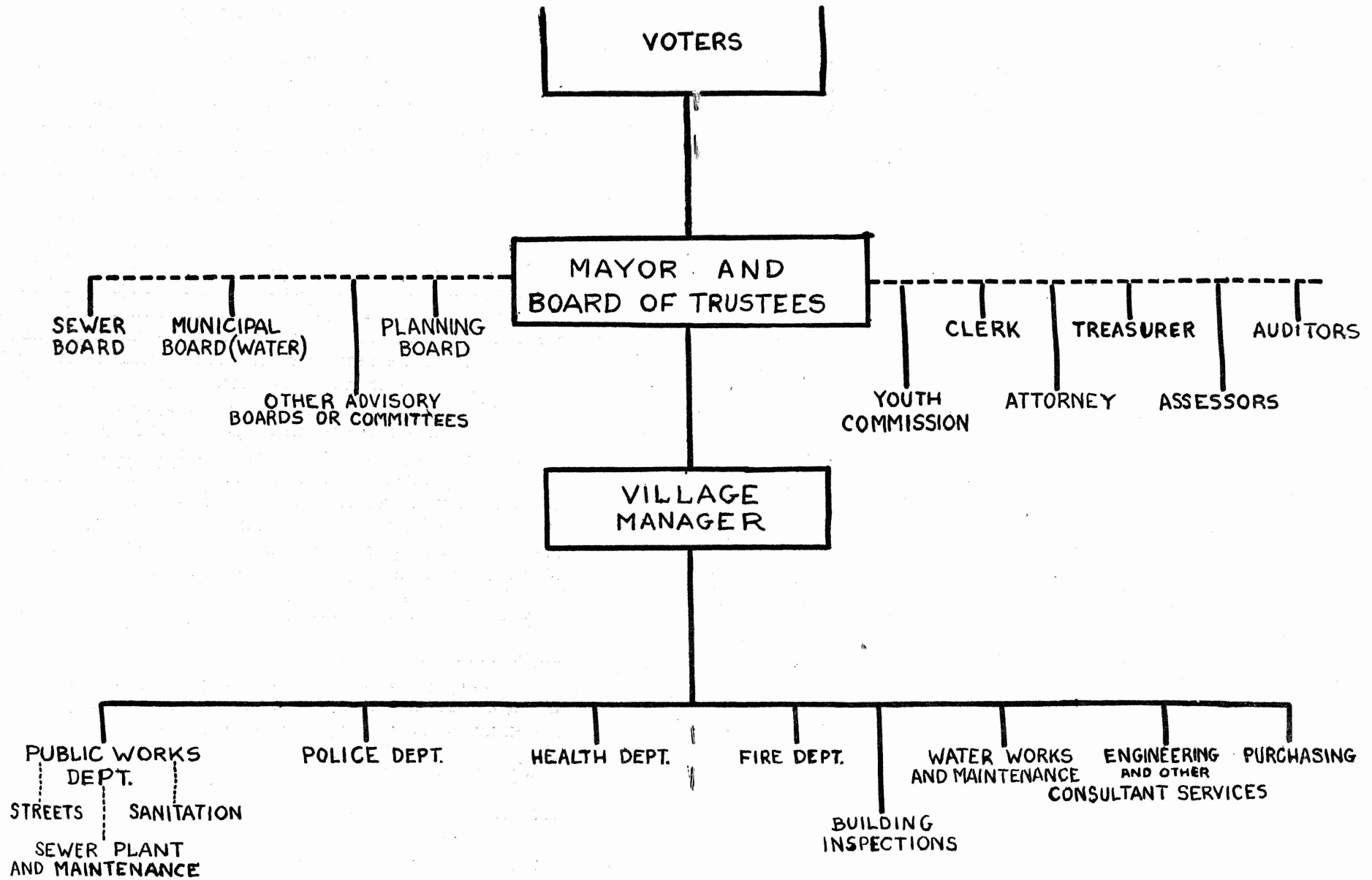
In the course of the past sixteen months, many new procedures were inaugurated within and among the various Village departments. It has been the practice of the Manager to submit a monthly report to the Board of Trustees several days in advance of the regular meeting date of the Board. This report contains all the highlights of municipal matters for the preceding month and includes the financial statement of expenditures, receipts, and a comparison of expenditures to the sums appropriated in the current budget. To facilitate the reporting from the departments to the Manager and in turn from the Manager to the Board of Trustees and the public, several new forms have been designed and printed and are now in use among the several departments. Among these are a new purchase order form and voucher, a monthly summary report form for the department of Public Works, report for the treasurer, and one for the Police Department. In order to administer the Monticello Building Code, ten state prepared forms were modified to suit our needs. Health permits and certificates were also printed along with three necessary forms for the Water Department. A pamphlet with the essentials of the Monticello Building Code Administration is also printed and sent to all property owners in the Village. These report forms are essential to the smooth functioning of procedures in administration, whereby the Manager and ultimately the Village Board of Trustees are kept completely abreast of the financial status of the corporation and of the month to month activities in the various departments.

Routine Monthly Payment of Due Bills

Through regular monthly audits prepared by the Village Clerk, the month to month encumbrances of the Village are processed for payment. It is good to note, that for the past year or so obligations of the Village had been met on time and that month to month bills are paid within a thirty day period.

Modern Billing Procedure

Beginning with the June 1, billing, bills for water sales to consumers within the Village have been prepared and sent by a new method. A billing machine was purchased and new billing forms printed. The billing is done by machine and carbons of the bills are filed in a card file. The addressing is done with an Addressograph machine. This new system has proved to save considerable



time, both in the preparation and mailing of the bills and also in the filing and record keeping process.

New Accounting System

A state prescribed double entry accounting system was put in use for all three major accounts of the Village Government - that is Corporation Account, Water Account and Sewer Account. This accounting system together with a new budget system, whereby all appropriation and revenue categories are codified, enables the Manager to keep a very close month to month check on expenditures versus revenues. Furthermore, the summary of monthly financial reports based on these two new systems is of incalculable value in enabling the Manager to prepare the next year's budget on very sound estimate grounds.

Monticello Police Department

PERSONNEL

Monticello Police were given Department status under Village law by act of the Village Board in 1943. The present membership of the Department consists of a Chief of Police, two Sergeants, six Patrolmen, a meter repairman, and a school crossing guard. During the busy summer months two additional patrolmen are employed on a seasonal basis.

All positions in the Police Department are in the Classified Civil Service Category, and reappointments are made on the basis of competitive Civil Service examination. In the course of the past year two sergeants and one patrolman vacancies were filled with permanent appointees.

Although Department membership was increased by one patrolman this year, it is apparent that for the summer season at least four instead of the two seasonal patrolmen are needed. The past practice of keeping all men on a seven-day week for this most active time of the year over-taxes the Department to a point of diminishing returns. The cost of \$1300. for two additional men for the summer would allow the officers a day of rest per week during the summer and would add to the good functioning of the Department. It is planned to add these men to the summer force this year.

EQUIPMENT

The Police Department is now in adequate quarters at the new Municipal Center. A much needed meter repair-room and an eight to ten cell Village lock-up are provided as well as an interrogation room and an up-to-date police bench and operations room. Space is also provided for auxiliary police, finger print and photography room and garage space for police motor equipment.

The department utilizes two patrol cars equipped with two-way radio and a motorcycle primarily used for traffic patrol.

Departmental Operations

TRAFFIC CONTROL

Traffic control, particularly during the busy summer season makes the greatest demand on our Department personnel. The proportions of the task of routing traffic through and about our business district are indicated by the "Average Daily Traffic" figures in Monticello kept by the State Highway Department. During

the twelve hour daylight period of a typical busy summer day the number of vehicles upon our arterial streets averages 13,000 on Broadway, 11,000 on Pleasant Street and 9,000 on Jefferson Street. It is difficult to man our intersections properly during peak periods in the course of answering accident calls, processing complaints and apprehending criminal offenders. It is expected that the expansion of our regular force during the summer months will alleviate the situation.

SCHOOL CROSSINGS

During the school year, the Police Department attends four school crossings located at Liberty Street and Broadway, Broadway and Bank Street (two men), Bedford and St. John Street, and St. John Street at the Telephone Building. The men assigned to these posts are required to spend up to four hours per day for five days per week on school crossing work.

The Department maintains close contact with the Superintendent of Schools in working out mutual problems. Whenever possible, the Department policy is to accommodate the requests of school officials in promoting the safety and well-being of our school going children. Policemen assigned to school crossing posts report all incidents which take place which might lead to some modification of policy and procedures for the betterment of ways and means of sending our children to and from school. Traffic on St. John Street presents a problem which must be overcome in time, although it is recognized not to be a simple solution. The possibilities for widening St. John Street and possibly banning parking in additional areas at the curb are presently under study.

Monticello police make every effort to win the confidence of the school going children and their parents. The Police attend basketball games and other occasions where children of school going age congregate. Boys are encouraged to assist the Police by issuing Junior Police membership cards to them. This has been particularly effective in keeping the boys cooperating with the Police and keeping Halloween damage to a minimum.

WOMEN POLICE

Because Broadway is a broad and busy state highway, it is imperative that main crossings be maintained by regular police of the department. However, in order to relieve regular patrolmen from some school crossing posts, the department will experiment with the employment of women police. It is expected that within

the year a group of women police will be recruited from among volunteers to assist the regular police in street crossing guard work. Women police have proved that they are able to do the job and have earned the respect of the citizenry of many communities throughout the country. The women police would be trained by department officers and whatever facilities available to the Monticello Police Department. They would be uniformed by the Village. It is expected that through the use of women police, regular patrolmen can be relieved to attend intersections at Pleasant Street and Broadway, Liberty Street and Broadway, Prince Street and Broadway.

ESCORT SERVICE

The department has encouraged many of our business people to make night deposits by offering them police escort to banks and the Post Office.

HANDLING OF JUVENILE OFFENDERS

Every effort is made to give juvenile offenders full opportunity to correct their errors short of Children's Court. Most cases are handled by the Chief of Police, and probationary periods are set during which juvenile offenders report to him periodically. In this manner contact is kept with the child and parents until the difficulty is eradicated. Occasionally, it becomes necessary to bring juveniles into Children's Court when other processes have failed.

APPREHENSION OF CRIME

The installation of two-way radios in our patrol cars has enabled us to give more extensive coverage and thus better insure the public safety. Police cars may patrol outlying areas and still be able to respond to a radio call in a matter of minutes. The patrol cars cover from 60 to 75 miles nightly on patrol. The night force during the past summer consisted of a sergeant and three patrolmen enabling us to keep two cars in motion when necessary. Our crime rate, this past summer overall, was the lowest in many years, although there was a substantial increase in arrests for vagrancy and public intoxication.

The department performs, as a regular service, the posting and periodical checking of premises closed from fall to the summer season. Approximately sixty such places, including homes, bungalow colonies, rooming houses and hotels, are given this sur-

veillance. The Chief of Police invites persons leaving their homes unoccupied for extensive periods of time to notify the department.

MONTICELLO AUXILIARY POLICE

The Monticello Auxiliary Police Force is under the immediate jurisdiction of the Chief of Police. Consisting of an Auxiliary Police Chief and thirty-four officers and men, the Auxiliary Police Force has rendered an invaluable service to our community. This body of men is trained by the same schools in which the regular department personnel are trained. The entire roster of men is placed on a regular schedule, so that the regular police can expect a given number of men to aid them at a given time. Among the duties assigned the Auxiliary Police are foot and car patrol, traffic control and bolstering the regular departmental personnel on field days, Halloween, parades, or similar occasions. During the heavy rains of the past year, when an emergency condition threatened in Monticello, the Auxiliary Police along with our Volunteer Firemen were conspicuous in their readiness and willingness to give their time and energies to do whatever they might be called upon to protect life and property.

The Auxiliary Police Force is also an integral part of the county's Civilian Defense Organization. In case of a national emergency, under the direction of the Coordinator of Civil Defense for Sullivan County, the Auxiliary Police would work as a team with the Auxiliary Police Forces of other Sullivan County communities.

The Monticello Auxiliary Police were partly outfitted this past year with uniforms. It is planned to provide additional uniforms for other members in the force during 1956.

The Monticello unit is headed by Herman Bouchalter, Chief; Paul Pashkow, Captain; Pat Di'Ianni, Lieutenant; Myron Blackman, Lieutenant; Abe Wand, Sidney Asher, and Jack Linden, Sergeants.

SUMMARY OF ARRESTS

January Through December

<u>TYPE OF OFFENSE</u>	<u>1954</u>	<u>1955</u>
Criminal homicide		
Rape		
Robbery		

Aggravated Assault	3	2
Burglary-Breaking or Entering	5	5
Larceny-Theft	19	26
Other Assaults	4	8
Embezzlement and Fraud	3	3
Weapons (Carrying and Possessing)	1	1
Selling - Possession Narcotic Drugs		5
Prostitution and Commercialized Vice		
Liquor Laws (Except Drunkenness)		
Drunkenness	513	703
Disorderly Conduct	34	43
Vagrancy	6	
Gambling	2	3
Violation of Road and Driving Laws	73	173
Parking Violations	3,449	4,339
All Other Offenses	3	12
Suspicion	160	173

NUMBER OF ACCIDENTS REPORTED

	<u>1954</u>	<u>1955</u>
All Accidents	160	203

Monticello Department of Public Works

ORGANIZATION and PERSONNEL

The Public Works Department consists primarily of three divisions; the Highway division charged primarily with the maintenance and construction of streets; the division of Sanitation, charged with the collection and disposal of garbage and rubbish from homes and commercial places in the Village; and a Maintenance division consisting of a motor-maintenance man, and men for general maintenance of buildings and grounds.

This department is headed by the Superintendent of Public Works and a Deputy Superintendent. A full-time man was added to the Highway division this year giving a total of five regular employees, all classified as motor equipment operators. Until recently, four full-time men with the classification of motor equipment operator, an incinerator attendant and a feeder made up the Sanitation division. For the summer season two additional men were added to the roster. This year we have added one full-time man to the roster and have kept the two seasonal men at work beyond September, the ordinarily termination of their services.

Our Maintenance division is brand new, consisting of a full-time general utility man. In the past, all of our automotive maintenance work was done by the various garages in the Village. Since September, at which time we employed a full-time mechanic, our maintenance work has been done in our own Village Garage. Our general utility man can provide miscellaneous carpentry and other maintenance on buildings and grounds as well as to provide whatever service is required of him by the superintendent. These services will eventually net a considerable saving to the Village besides giving us a more rounded Public Works Department.

It has become only too apparent in the course of the past year that the Public Works Department was and still is undermanned for the amount of work that needs to be done. A realistic street program, proper maintenance of streets and drainage facilities, as well as adequate and efficient garbage collection service requires an expanded Public Works force. In addition to the three full-time men added to the department during the past year, it is planned to double the seasonal force in the Sanitation division. As time goes on, we will be able to appraise additional needs of the department in the way of personnel.

PUBLIC WORKS EQUIPMENT

The Highway division is outfitted with the following

motor equipment:

4 trucks with attachments for 4 Frick snowplows.

1 pick-up truck.

1 Payloader equipped with dirt bucket, snow bucket, and bulldozer blade.

1 sweeper

1½ ton Tractor

1 Tandem Roller

1 Gallion Roller

1 Grader

4 Water Pumps

1 Civilian Defense Water Pump

1 Compressor

One of the Highway trucks was purchased during the past year.

The Sanitation division utilizes two load-packer garbage trucks, and two other trucks for rubbish collection. During the summer season, two of the Highway trucks are utilized by the Sanitation division for both garbage and rubbish collection.

The volume of collections by the Sanitation division during the summer clearly points to the need for a third load-packer. This load-packer could easily handle the volume of collections now made by the two Highway division trucks used for the purpose. Furthermore, a third load-packer could be operated with two men instead of the four needed to operate the two "dry trucks." It would be in order to place the purchase of a third load-packer at the earliest possible time.

DIVISION OPERATIONS STATISTICS — SEPTEMBER, 1954 TO NOVEMBER 1, 1955

Work Statement — Public Works

In addition to the original patch work and road program in 1955, work was expanded to include several additional streets, a second round of patch work following the storms, and emergency flood control work.

The entire road program, is as follows:

Streets with new road bases and surfaces:

Gipson Street - 300 feet

Lakewood Avenue - 1200 feet

Maple Lane - 700 feet

Maple Lane Extension - 350 feet

Colonial Road - 650 feet

Franklin Avenue - 850 feet

Nelshore Drive - 2700 feet

Madeline Street - 600 feet

Royce Street - 250 feet

The following streets were graded and new gravel bases laid:

Thompsonville Road - 350 feet

Rita Avenue - 1100 feet

Floral Drive Extension - 100 feet

The following streets received a "seal coat" of tar and chips:

Roosevelt Place

Lincoln Place

Lake Street

Bedford Avenue

Clinton Avenue

Washington Street

MISCELLANEOUS:

The vehicle entrance to the Municipal Parking Lot at Oakley Avenue was widened by 6 feet and 400 feet of fence was installed along the entranceway and part of the parking lot.

Ten new catch basins were installed giving us a new total of 46 for the entire Village. These catch basins were installed on Lakewood Avenue, at its intersection with Madeline Street, Fairchild Place, at Nelshore Drive, Maple Lane, Spring Street, at its intersection with Washington Street, on Hammond Street, and Greenview Avenue. Two new catch basins were installed on St. John Street in the vicinity of Tannery Brook to relieve flood conditions there and still another catch basin on Wheeler Street near the Krantz property.

In all, 600 feet of 15-inch sluice pipe was laid along ditches feeding into catch basins, under streets, and across lots. This installation of catch basins and sluice pipe can be regarded as a measure of flood control work.

FLOOD CONTROL WORK

The Public Works Department acted to relieve flooding at critical points on St. John Street, Spring Street, and Wheeler Street.

New catch basins and sluiceways were installed in these streets in the vicinity of Tannery Brook. The Brook has been repeatedly cleared of debris and the brook bed deepened at one point. Efforts will continue to obtain easements from property owners along the Brook so that more extensive work can be done in the future.

Despite our efforts and costs to ameliorate flood conditions, it must be pointed out that any permanently adequate solution to the problem would entail diverting part of the Brook channel and enlarging it for its full $1\frac{1}{4}$ mile length. Engineer's estimate for this work approximately \$100 per foot, which is more than this or any Village of comparable size can bear; especially when these measures would be for extreme storm conditions.

Realistically, therefore, the State and / or Federal government must share the cost with us. Monticello officials have taken this problem to Albany; and there is every indication that some State measures will be taken to assist municipalities in the throes of an emergency. No municipal budget can, of itself, be prepared to absorb re-curring emergencies, even to the extent of meeting the cost of temporary measures.

OTHER STATISTICS (Oct. 1, 1954 - Sept. 30, 1955)

Other statistics in the construction and maintenance of the 38 miles of roadway and approximately $8\frac{1}{2}$ miles of sidewalk within the corporation limits of Monticello include:

- Snow Plowing - 850 miles
- Vehicles repaired - 12
- Traffic signs and signals installed - 12
- Traffic lines painted - 3,895 linear feet
- New sidewalk constructed - 16,250 square feet
- Street flushing and cleaning - 893 miles
- Ice Control
- Sand spread - 350 tons
- Salt spread - 40 tons
- Calcium chloride spread - 5 tons

VILLAGE SIDEWALKS

The greater part of the new sidewalk constructed in the Village during the past year was done on Pleasant Street by the contractor installing our new water mains. Rather than lay the main under the highway, it was decided to install it under the sidewalk. The contractor, therefore, replaced the sidewalk for what would have been the cost of replacing street pavement.

Generally speaking, a sidewalk program for the Village has been slow-moving if at all. Developments of the past year, particularly in heavy liability insurance payments by the Village for sidewalk injury coverage make it imperative that we face the problem squarely and take conclusive measures in the coming year.

PRESENT CONDITION OF SIDEWALKS

Of the 8½ miles of existing sidewalk, approximately 3 miles are in serious need of repair. The responsibility for repair is clearly that of the property owner. The Village is legally co-responsible because it has the authority to force repairs or new construction in the case of recalcitrant property owners.

Village officials have been reluctant to take compulsory measures to secure results, giving property owners notice for the need of repairs in most cases. As a result, much remains to be done; and the poor condition of many sidewalks puts us at a disadvantage with those bringing suits against both property owner and the Village for injury due to falls on our sidewalks.

THE LIABILITY PROBLEM

Although the Village is insured against such claims, all awards to claimants are reflected in increased and additional insurance premiums. In 1954, the Village paid a \$6,190 premium for Comprehensive Liability Insurance. In 1955, the premium was raised to \$9,340. In addition, an insurance company audit for the 1954 experience called for an additional \$9,034.11 payment. The premium increase of \$3,150 and the post-audit premium of \$9,034.11 amounts to \$12,184.11. Of course, it was not possible to anticipate this sizeable cost for inclusion in the budget when it was prepared. Therefore, this deficit must necessarily reflect in future budgets.

PROGRAM FOR 1956

New and improved sidewalks will not only enhance individual properties and the Village as a whole, but also reduce the number of claims and awards made to persons bringing suit against property owners and the Village.

As provided in an existing Village Ordinance, the Village will share up to ½ of the cost for the construction of sidewalk according to Village specifications.

In the spring of this year, all sidewalks needing repair will be measured and property owners notified by letter. With the need clearly established, Village officials feel confident that cooperation by recipients of letters will be forthcoming. Letters or personal calls stating viewpoints on this subject are sincerely invited.

Monticello Fire Department

ORGANIZATION

The Monticello Fire Department was organized in March, 1875. The Village employs three paid firemen, one of whom is on duty at all times to receive incoming calls. The third full-time fireman was added to the Department in June, 1955. The Volunteer Department is today composed of 73 active members headed by a Fire Council consisting of the Fire Chief, First Assistant Chief, Second Assistant Chief, and two Wardens. Other officers include a Captain, First Lieutenant, and a Second Lieutenant. The organization, in addition to electing the above officers, elects a President, Treasurer, Financial Secretary, and Recording Secretary to conduct the organization's business and to represent it at various functions. Following are the officers elected in 1955:

Chief - Donald Pelton

First Assistant Chief - Fred Mapledoram

Second Assistant Chief - William Richardson

Captain - Philip Gager

First Lieutenant - Joseph Richardson

Second Lieutenant - Homer Wickey

President - Arthur Krier

Wardens - William Gregory and Richard Voss

Treasurer - Robert Benson

Financial Secretary - Donald Crawford

Recording Secretary - George Gregory

The Fire Department is now housed in one of the newly altered buildings recently purchased by the Village located on Pleasant Street and Broadway. Facilities include a new meeting room, kitchen completely outfitted, alarm room, bunk room, hose-drying tower, storage room, and garage that can easily accommodate seven pieces of fire-fighting equipment.

A second fire horn was installed in November 1955, on Port Jervis Road at the Wilbur Bell Garage. The two horns assure better coverage in summoning volunteers in the event of alarms.

Also included in our alarm system are fifteen fire alarm boxes installed at Monticello Hospital, Hamilton Avenue Hospital, Monticello High School, St. Peter's Parochial School, and along Broadway. 164 hydrants are connected to the Village water mains for fire-fighting purposes. Of this total, twenty hydrants

were installed at new locations as part of the Water Works Improvement project begun in November, 1954 and currently in progress. The average water pressure at fire hydrants is sixty pounds per square inch.

FIRE-FIGHTING EQUIPMENT

The Monticello Fire Department utilizes the following pieces of fire-fighting apparatus:

- 1 American-La France 1,000 gallon pumper - 1953 model
- 1 American-La France 750 gallon pumper - 1939 model
- 1 American-La France City-Service ladder truck - 1932 model
- 1 American-La France 750 gallon pumper - 1929 model
- 1 Dodge utility truck - 1946 model

It has been endeavored in recent years to equip the Monticello Fire Department with the necessary apparatus and garage facilities to function ever more efficiently and thereby insure the public safety of the community. Of the pieces of fire-fighting apparatus listed above, the 1932 model hook and ladder truck, although still serviceable, is far from meeting modern standards in fire fighting, particularly in combatting fires that might occur at buildings more than two stories high. The Town of Thompson has contracted with the Village of Monticello for fire protection service in the town where large resort hotels are located. In view of this and in view of the need to meet modern day standards for fire-fighting within the Village limits, it would be in order for us to plan the eventual purchase of an aerial ladder truck, with an hydraulically operated steel ladder and platform that would give firemen access to the upper floors and roofs of buildings.

FIRE DEPARTMENT STATISTICS

For the twelve-month period beginning August 1, 1954 and ending August 1, 1955, the Monticello Fire Department answered a total of 145 alarms, 46 of which were within the Village and 99 in the Town of Thompson. A break-down on the nature of fires for this twelve-month period is as follows:

- Grass, trees, woods - 41
- Residences - 29
- Apartments - 7
- Business establishments - 16
- Dump and Rubbish - 8

Motor vehicles - 20
 False alarms - 1
 Other - 23
 Total 145

One death from fire resulted in the course of the period covered by this report when a plane crashed and burst into flames at the Monticello Air Port. There are no recorded injuries as a result of fires for this period.

BUILDING DEPARTMENT SUMMARY

A Building Code and an office of Building Inspector were established for Monticello in the course of the past year. During the summer months, a pamphlet entitled "The Monticello Building Code" was mailed to every property owner. A description of the Building Inspector's function, directions of applying for a permit along with a background on the adoption of the Code were contained in the pamphlet. Reference may be made to this for details. If additional copies are desired, they are available at the Village Office.

The Building Code went into effect on June 15, 1955. Since that time, a total of thirty-seven building permits have been issued. "Stop Work" orders were necessary to bring compliance to the Code in five cases. Permits issued from June 15 to November 15, 1955 were as follows:

	<u>New</u>	<u>Alterations</u>
Dwellings	20	11
Commercial Buildings	5	1

Monticello Health Department

Following is the report of the Village Health Officer, Dr. Morris A. Cohn with the accompanying letter of transmittal.

October 10, 1955

Mr. Thomas Belmont
Monticello, New York

Dear Mr. Belmont:

At your request, I am filing the following report of the Village Health activities. It is needless to say that when I assumed the duties of Health Officer last year, the health conditions in the Village were most unsatisfactory.

One of the first steps taken was a general clean-up. All restaurants, bars and other public places were given one week to clean up their establishments. The clean up also included new garbage cans with every can having a cover; all refuse and garbage piles behind the establishments had to be disposed of. All rest rooms had to be thoroughly cleansed, and kept clean. Every restaurant had to clean up its dishwashing facilities. As a final step every food handler or human handler had to have a thorough physical examination. They were allowed to get this from their own family physician so as not to invade on the physician-patient relationship. However, all doctors examinations were checked before certificates were issued. This whole procedure ran very smoothly, and I found these people are very proud of their Health Certificates.

All public nuisances and health nuisances were immediately investigated and disposed of. I can proudly say the Village is in a much better health condition then a year ago.

Below is a copy of the deaths and births for the year ending September 30th. There is no record of communicable diseases at the registrar's office. This is so because Dr. Degen apparently did not request it.

very truly yours,

Morris A. Cohn, M. D.

District No. 5222
Village of Monticello

	<u>Jan. 1, 1955 to Sept. 30, 1955</u>	<u>Oct. 1, 1954 to Sept. 30, 1955</u>
Births	236	314
Still Births	12	14
Deaths in 1st. Week	2	2
Deaths	116	147
Heart	54	67
Cancer	11	21
Tuberculosis	1	1
Nephritis	11	13
Venereal	0	0
Cerebral	23	27
Other	16	18

District No. 5263
Town of Thompson
(Exclusive of Village)

	<u>Jan. 1, 1955 to Sept. 30, 1955</u>	<u>Oct. 1, 1954 to Sept. 30, 1955</u>
Births	1	1
Deaths	16	19
Heart	10	12
Cancer	1	1
Tuberculosis	0	0
Nephritis	0	0
Venereal	0	0
Cerebral	3	3
Others	2	3

Monticello Water Department

Annual Report of Operation of Monticello Water System

EXTENT OF THE MONTICELLO WATER SYSTEM

The Monticello Water Treatment Plant is located at Kiamasha Lake off Route 42 and is under the supervision of the Plant Engineer. He is assisted by three men in Plant operations alone.

In addition, a water maintenance crew of from two to three men is primarily responsible for making repairs to the Distribution System under the supervision of the Plant Engineer.

The Monticello Water Department provides water service to approximately 5,000 people year round and to as many as 15,000 people in the warm weather months. The system has expanded to the extent that there is now about 24 miles of pipe ranging in size from 4 inches to 14 inches in diameter. About 10% of the consumers are located outside of the corporation proper; but all consumers, both inside and outside are metered. There are now 1500 water meters on the entire system.

THE WATER RATE SCHEDULE

Monticello residents are billed for water service on a basis of a sliding scale which begins at 45 cents per 100 cubic feet for the first 4500 cubic feet of water used during a period of three months and tapers down to a figure of 20 cents per 100 cubic feet when the consumption exceeds 64,000 cubic feet in the three months period. Water consumers are billed in January, April, July and October. Consumers outside the Village limits pay a double rate for water. These constitute 10% of the entire number and account for 20% of the total revenue of the water department. The yearly revenue to the Department from water sales is approximately \$75,000. per year. This is exactly double the revenue from water sales received in 1935.

WATER CONSUMPTION IN MONTICELLO

The following table indicates the amount of water treated at the water plant during the period from August 1, 1954 to July 31, 1955. Also shown is the amount of water consumed in the plant for washing filters used in purifying water.

<u>1954</u>	<u>Water Treated</u>	<u>Wash Water</u>	<u>% Wash Water</u>
Aug.	37,571,000 Gal.	4,765,000 Gal.	12.8%
Sept.	21,273,100 Gal.	2,385,000 Gal.	11.0%
Oct.	16,950,700 Gal.	1,845,000 Gal.	11.2%
Nov.	16,696,600 Gal.	1,485,000 Gal.	9.4%
Dec.	18,709,300 Gal.	1,845,000 Gal.	10.0%
<u>1955</u>			
Jan.	18,754,300 Gal.	1,860,000 Gal.	10.0%
Feb.	18,971,000 Gal.	1,615,000 Gal.	8.5%
Mar.	19,491,000 Gal.	1,665,000 Gal.	8.6%
Apr.	20,089,100 Gal.	1,845,000 Gal.	9.3%
May	22,916,700 Gal.	3,315,000 Gal.	14.4%
June	26,671,300 Gal.	3,075,000 Gal.	11.2%
July	44,808,200 Gal.	4,800,000 Gal.	10.7%
Total	283,933,800 Gal.	30,500,000 Gal.	10.8% Avg.

By subtracting the amount of wash water from the total treated we obtain the net gallons of water consumed - 253,433,800 gallons.

Eighty per cent of this gallonage is metered, the balance being used for fires, hydrant flushing, municipal uses, and loss from leakage.

It is interesting to note the percentage of the total water treated monthly in 1954 that was used to wash filters in the purification process. This is one of the differences in the present system that will be rectified by installation of new equipment now underway.

KIAMESHA LAKE

The source of supply in our water system is Kiamesha Lake, with an area of about 141 acres. Kiamesha receives the runoff from a watershed area of approximately one square mile. Although, at this writing, the lake is near over-flowing, the water level has been lower than normal in recent years.

This has prompted the Municipal Board to conduct a survey of the area with the aim of securing additional water for our future supply. Since Kiamesha Lake is also a source of supply

for the Kiamesha Spring Water Company and the combined demand for water is approaching the yield of the watershed, the Monticello Municipal Board is seeking to have Monticello's rights to Kiamesha Waters clarified.

WATER WORKS IMPROVEMENT PROJECT - 1954-55

Some serious shortcomings in the Pump Station, Treatment Plant and water distribution system, resulting in very low pressure on many streets, high percentage of water waste, and high cost of operation, were met squarely by the residents of Monticello in June, 1954. They approved a \$330,000 bond issue to finance remodeling of the Water Plant, installation of a new 14" main from the plant at Kiamesha Lake along Route 42 to Broadway and a new 12" main in Broadway from Pleasant Street to Fairground Hill. Also authorized was installation of a 509,000 gallon storage tank on Fairground Hill. The balance of funds, after contracts for the above improvements, is to be used to replace inadequate water mains on certain streets in the Village.

WORK WELL UNDER WAY

During the winter months of 1954-55 work was begun on the installation of the 14" and 12" mains. This phase of the work is near complete. Laying of the foundation for the new tank and much of the Plant remodeling is complete. New installations at the Plant which include a new flash mixer, glocculation basin, and clarifying basin.

STREET AND SERVICE LINE CONNECTIONS TO NEW MAINS

A separate crew has excavated for the installation of fire hydrants. Twenty hydrants were installed, eighteen of which were replacements or re-locations.

Eighteen service connections were made to the new 14" main in Pleasant Street and sixteen to the new 12" main in Broadway.

On West Broadway 18 service connections were transferred from the old 4" line to the new 12" main. This work was done during the busy season. After the last service was transferred, the old 4" main was cut off from the rest of the system at Forestburgh corner and at Hillside Avenue. There is now physical connection remaining between the new and the old. On Pleasant

Street 16 service connections were transferred from the old 4" line to the new 14" line. The last one was completed on September 29, 1955 and work is now progressing on connection of street mains to the new supply mains.

WORK REMAINING ON PROJECT

Much work on the project remains to be done. There are still many side street connections to be made; pump and other equipment to be installed at the plant, pavement to be repaired and replaced, and installation of two more hydrants requested by the fire department.

9,000 feet of 14" main have been laid so far with about 400 feet to be installed at the plant. The amount of 12" main installed totals 6,000 feet with another 300 feet yet to be installed at the site of the new water tank.

Monticello Sewer Department

The Monticello Sewerage Disposal System

Monticello's Sewage Disposal Plant, built in 1950-51, is located near Waverly Avenue in the southeastern corner of the Village limits. Designed by Olney Borden, Sanitary Engineer, the plant is of the Bio Filtration, two stage digester type. The design capacity of the plant is two million gallons of sewage per day with a re-circulating capacity of one million gallons.

The plant is under the supervision of the Chief Plant Operator, who has an assistant operator and a trainee in his complement. Repairs to the distribution system are made by employees of the Public Works Department under the Sewer Plant operator's supervision.

The position of operator-trainee was created in June, 1955.

Our sanitary sewer lines extend for 17 ²/₃ miles throughout the village and in immediately surrounding areas in the following dimensions:

4,320 ft.	20 inch sewer line
3,462 ft.	15 inch sewer line
5,470 ft.	12 inch sewer line
4,760 ft.	10 inch sewer line
74,000 ft.	8 inch sewer line

Also included is about one mile of 8 inch force lines from the three lift pump stations in our sewer system. These pumps are necessary to permit the servicing of homes where a gravity flow to the Sewage Disposal Plant is not possible. The lift stations are located on Crystal Road, Thompsonville Road, near the "four corners" and on Port Jervis Road near the Village line. Two lesser stations are located off Broadway at Waverly Avenue, and the other just off Broadway near the eastern boundary of the Village.

PLANT OPERATIONS AND REPAIR

Our Sewage Disposal Plant has managed to survive any major disruption of operations and the necessity of major repairs in the course of the past year with its heavy rains. The very heavy increase in flow at the plant, from an average of 700,000 gallons to over 7,000,000 gallons per day during the recent storms

resulted in heavy deposits of sand in the digester tanks and main flow lines. Mr. Rieping and his crew were able to pump the lines clear following each heavy rain and to make most of the necessary repairs to the grit chamber and filter bed. This might otherwise have resulted in a heavy cost for repairs as has been the case in other communities in the storm area.

Summary of Operational Data Sewerage Treatment Plant

<u>ITEM</u>	<u>AVG. DAILY</u>
Population served (estimated)	6,000
Sewage flow	700,000 Gals. per day
Maximum Instantaneous Flow	7,000,000 Gals. per day
Minimum Instantaneous Flow	450,000 Gals. per day
Grit removed	3.5 Cu. ft. per day
Gas produced	6,500 Cu. ft. per day
Chlorine used May 15 - Sept. 15	2,700 lbs. per season

BIOCHEMICAL OXYGEN DEMAND, 5 DAY

	<u>AVG.</u>	<u>SUSP. SOLIDS</u>	<u>AVG.</u>
Raw Sewage Inf. (Parts per million)	252	Raw Sewage Inf. (Parts per million)	160
Primary tank Eff. (Parts per million)	140	Primary tank Eff. (Parts per million)	80
Final tank Eff. (Parts per million)	17	Final Tank Eff. (Parts per million)	20

<u>DIS. OXYGEN</u>	<u>AVG.</u>	<u>OPERATING COSTS</u>
Filter Effluent (Parts per million)	6.4	Personal Services \$11,200.00
Final Tank Eff. (Parts per million)	6.0	Material and Other 6,880.00
		Power 3,700.00
		<u>TOTAL \$21,780.00</u>

Supervised Recreation

Park and recreational activities in the Village of Monticello are under the jurisdiction of the Youth Commission, which is composed of the Mayor of Monticello, Supervisor of the Town Board of Thompson, the Chief of Police of the Village, and the President of the Monticello Women's Club. Currently, membership of the committee is as follows:

Donald C. Block, Mayor

Ralph Coddington, Supervisor

Mrs. Charlotte Turner, President of the Women's Club

Jack Sharoff, Chief of Police, Monticello

The Commission appoints an executive director of recreational activities. The director evaluates past programs and establishes new ones, as well as keeping abreast of trends where community needs are concerned. Mr. Michael Branning, teacher of physical education, is the present director having succeeded Mr. Kenneth Somerville in 1955.

Recreational activities of the Youth Commission are conducted for the most part, through the use of school facilities and equipment. Recreational programs are financed from annual contributions of \$1,000 each by the Village of Monticello and the Town of Thompson. The Monticello school district contributes by paying a part of the salary of the director, who is also a member of the school staff.

The recreational director of the Commission is assisted by ten to twelve persons who are paid on a part-time basis out of Youth Commission funds.

RECREATIONAL PROGRAMS

Included in the variety of recreational equipment used for Youth Commission activities are swings, teeter boards, swimming pools (restricted to 9-12 year olds), ball fields, basketball courts, tennis courts, games for young children, clay modeling, picture coloring classes, picnic grounds, ice skating, and Little and Pony League baseball programs.

Among the programs is the Little League and Pony League baseball games during the baseball season. The Little League has been active for the past two years with 125 to 150 boys, 9-13 years of age, joining in the various teams included in the League. Last year a second league for youngsters was activated, called the

Pony League. The Pony League is for boys from 13-14 years of age; and in the course of the last baseball season 60-70 youngsters participated. The Youth Commission also sponsors basketball games for persons within the 17-40 age group. Last year 60-80 persons participated in these basketball games.

The Commission's director of recreation would like to emphasize that activities such as Little League, Pony League, swimming, and basketball are available to all Village residents, in the proper age groups, and urges that more persons avail themselves of these activities.

CAPITAL PROJECTS

From a financial viewpoint, capital projects are those undertaken by the Village Government to add to the physical development and improvement of the community, whether it be a park, a number of streets, or a Municipal Center. These projects can be financed through bond issues, capital notes, or funds from a capital budget. The capital budget, of course, is the desirable goal to achieve. The annual Corporation and Water Department budgets would be so designed as to produce a surplus each year which would be placed in separate account called a capital budget. Over a period of years this capital budget would contain sufficient funds to finance physical improvements in the community on a pay as you go basis. Although a capital budget is not possible at present, it will be planned at the earliest possible time. It may be that in the coming budget, we may at least find a token surplus to lay the beginnings of a capital budget plan.

CAPITAL PROJECTS 1955-56

Capital projects authorized in the course of the current fiscal year are as follows:

Village Tax Map.

Metered 200 Car Parking Lot

Municipal Center to House All Village Departments and to include a Chamber of Commerce Information Center.

Storm Sewer Extension to Service New Municipal Parking Lot And That Section of Broadway From the Municipal Parking Lot to Pelton Street.

POSSIBLE CAPITAL PROJECTS FOR 1956-57

Although it is difficult to forecast at this time, it can be anticipated that any further capital projects authorized in the com-

ing year would pertain primarily to the improvement of streets and sidewalks and further extension of the Village storm sewer system.

PLANNING PROJECTS FORECAST

In the year to come, it can be expected that the Planning Board will concentrate efforts on producing a zoning ordinance for our expanding Village. The widening of North Street and Liberty Street and possibly St. John Street will also come before this deliberative body.

The parking lot at North Street is scheduled to be completed with meters installed and in operation by Memorial Day of 1956. The tax map, now about 50% completed, should be available for use by a newly appointed Board of Assessors and a possible professional assessor engaged by this board to equalize assessments to the Village.

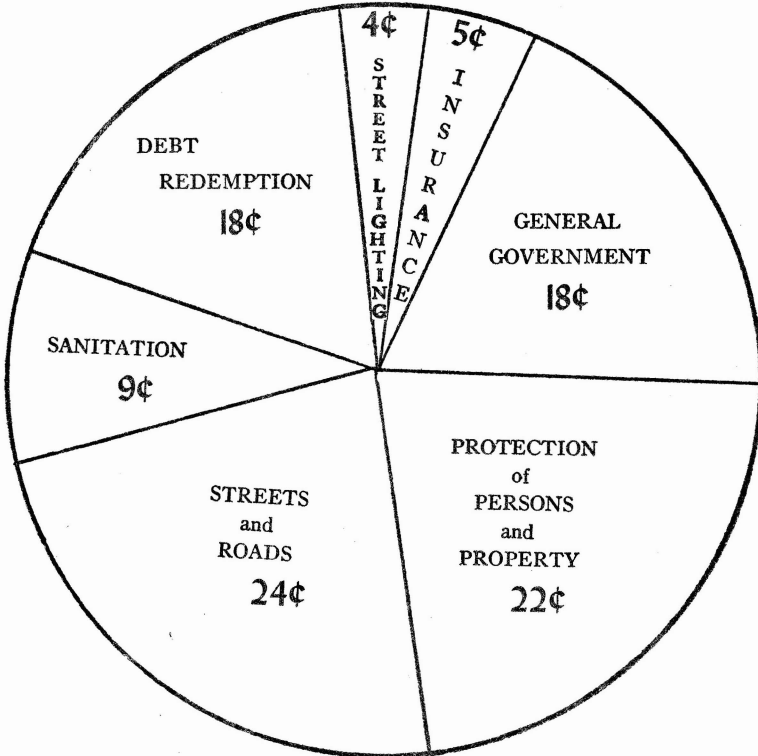
Concentrated efforts will be made to bring our sidewalks up to standard conditions, particularly on our more traveled thoroughfares.

Village officials have pledged their full support to the Chamber of Commerce team endeavoring to bring new industry to Monticello and to make our village more attractive as a year-round resort area. They shall continue their efforts in working with Chamber officials to make these goals a reality.

Cost of Municipal Services

The Chart below shows how the Total Income of the Village — both from Taxes and Other Sources is appropriated in providing services of Village Government.

Portion of the Tax Dollar in Cents



STREETS and ROADS — Street Construction and Maintenance; Snow and Ice Control.

GENERAL GOVT. — Administration; Tax Collections; Audits; Treasurer; Justice Court; Legal; Public Buildings; Recreation; Pensions.

PROTECTION of PERSONS and PROPERTY — Fire Dept.; Police Dept.; Health Dept.; Building Inspection.

DEBT REDEMPTION — Bond and Capital Note Amortization; Interest.

SANITATION — Garbage, Rubbish Collections and Disposal.

TELEPHONE DIRECTORY OF VILLAGE OFFICES:

Emergency

Police - 1000

Fire - 813 or Operator

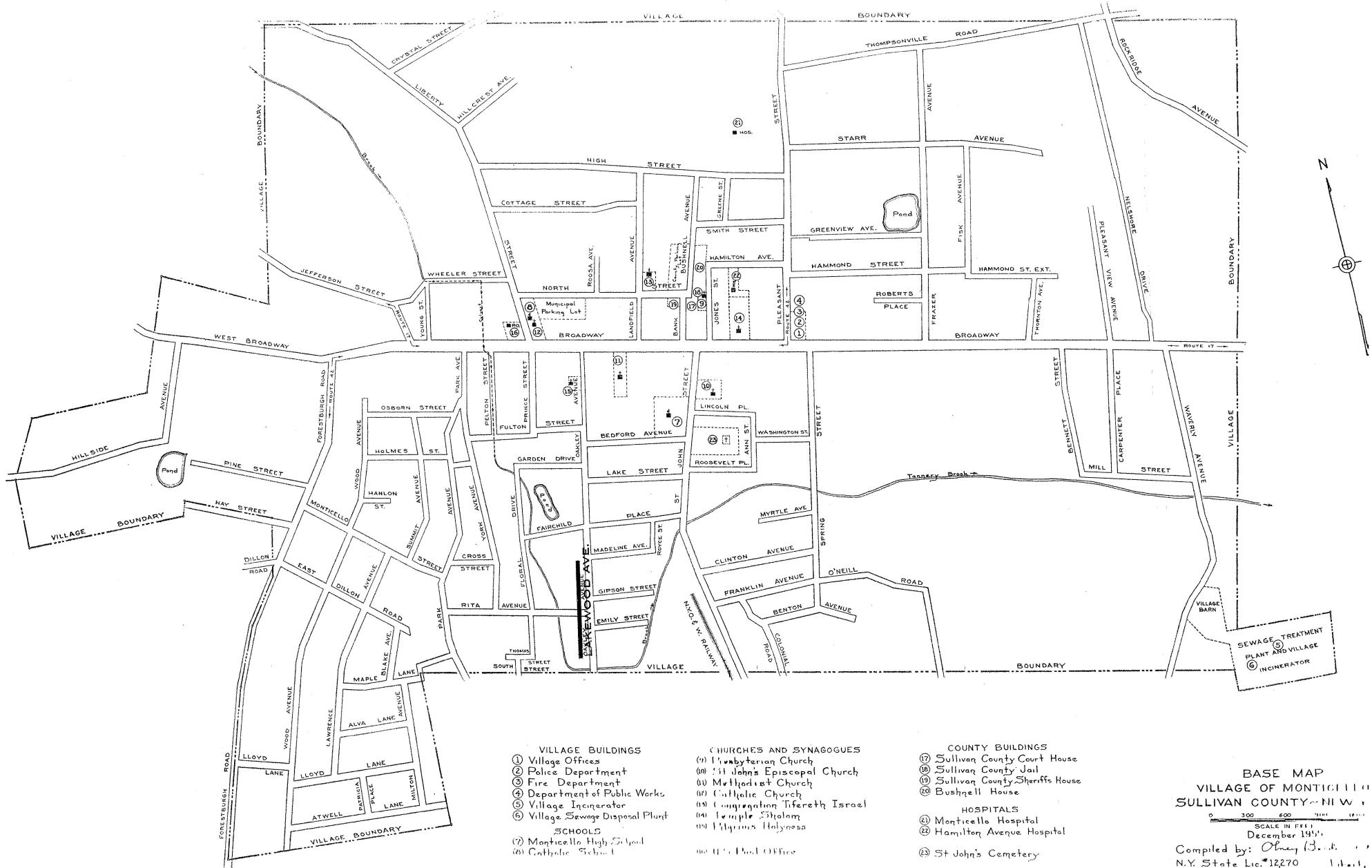
Village

Manager - 85

Village

Clerk - 85

Supt. of Public Works - 1355



- VILLAGE BUILDINGS**
- ① Village Offices
 - ② Police Department
 - ③ Fire Department
 - ④ Department of Public Works
 - ⑤ Village Incinerator
 - ⑥ Village Sewage Disposal Plant
- SCHOOLS**
- ⑦ Monticello High School
 - ⑧ Catholic School

- CHURCHES AND SYNAGOGUES**
- ⑨ Presbyterian Church
 - ⑩ St. John's Episcopal Church
 - ⑪ Methodist Church
 - ⑫ Catholic Church
 - ⑬ Congregation Tifereth Israel
 - ⑭ Temple Shalom
 - ⑮ Holy Trinity Synagogue
- ⑯ U.S. Post Office

- COUNTY BUILDINGS**
- ⑰ Sullivan County Court House
 - ⑱ Sullivan County Jail
 - ⑲ Sullivan County Sheriff's House
 - ⑳ Bushnell House
- HOSPITALS**
- ㉑ Monticello Hospital
 - ㉒ Hamilton Avenue Hospital
 - ㉓ St. John's Cemetery

BASE MAP
VILLAGE OF MONTICELLO
SULLIVAN COUNTY, N. Y.

SCALE IN FEET
 0 300 600 900 1200

December 1951
 Compiled by: *Olney B. ...*
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